

HODNET PARISH COUNCIL

Minutes of the meeting of the Parish Council of Hodnet held on **Thursday, 24th October 2019** at Wollerton Rooms.

Present: Cllrs Steve Freeman (Chairman), Chris Mackie, Maryjayne Rees, Alan Cope, John Parker, John Powell, Howard Trevor and Paul Nevins

In attendance: Ian Cruise-Taylor – Parish Clerk and Jane Evans – Locum Clerk

1. **Welcome and Apologies** – Apologies were noted from: Cllr John Roberts
2. **Declaration of Interest** – Cllr Cope expressed an interest in agenda item 9c.
3. **Appointment of Locum Clerk** – Cllr Mackie explained that with the present Clerk leaving at the end of Oct it was necessary to appoint a Locum Clerk while a replacement Clerk was sought. Through SALC Jane Evans had applied for this role with the terms discussed as: three months – reviewable; usual locum rate of £20 per hour which is invoiced to the Council. Cllr Powell proposed that the Council appoint Mrs Evans as Locum Clerk, terms as stated, Cllr Parker seconded this and all agreed. The Chairman thanked the retiring Clerk for all his hard work and support to Hodnet Parish Council during his time in post.
4. **Public Session** – There were no members of the public present
5. **Minutes** – Prior to the meeting the minutes of the Parish Council Meeting held on 12th September 2019 had been circulated and the Council agreed that these were a true and accurate record of the proceedings.
6. **Clerk's update regarding on-going matters not on the agenda** – To enable Councillors to receive updated information regarding on-going matters from previous Parish Council Meetings:
 - i. Street light cleaning quote – The Clerk advised that the quote was £8.75 per light, therefore the amount to clean all the Council's lights would be c£700. The Council agreed that Shrewsbury Street was the worse area and asked the Clerk to request that these lights be cleaned and the columns too where required.
 - ii. Financial Regulations – The Clerk had reviewed the NALC's recently updated Financial Regulations and advised the Council that no specific changes were required as a result of these amended regulations.
 - iii. Wollerton Pound – The Clerk had been trying to ascertain from English Heritage what type of barrier could be erected around the Pound, now that it had been re-built and the insurance refund received, and the Council need to put their proposals to English Heritage for agreement. The Council agreed to get quotes for three steel bollards.
 - iv. H19 – The insurance claim refund has been received.
 - v. Casual Vacancy – The Clerk advised that as no election had been called during the specified time after the resignation of Steve Alden, it was now for the Council to co-opt someone to fill the councillor vacancy. Cllr Freeman advised the Council that he had been approached by someone who may wish to become a Councillor and the Council agreed that they should be invited to the next meeting.
 - vi. Replacement Clerk – The advertisement for this position has been circulated by SALC with the closing date of 31st October. The Clerk advised that at present there were two applications.
 - vii. Playground report – The annual ROSPA inspection had been received and circulated to Councillors. As there was nothing significantly different it was decided that the Recreation Ground Committee would meet at some future time to consider if any actions are required.
7. **Unitary Councillor Report** – Unfortunately Cllr Karen Calder was unable to attend the meeting.
8. **Report from Hodnet Parish Council representatives at recent meetings** – Cllr Freeman reported on a meeting that he had had with the Interim Head of Shropshire Highways to discuss what actions/measures could be taken at Marchamley to reduce the speeding vehicles and big lorries travelling through this narrow village. Cllr Freeman advised that the meeting was positive with various options discussed and Shropshire Council will now be sending a Highway Engineer to look further at the possibilities. Cllr Trevor reported that he had recently attended a meeting relating to the continuing problems along the lane off Station Road. Cllr Trevor proposed that the Council write to Shropshire Council about non-enforcement of planning conditions and also, under the Freedom of Information, request a log of the Police call-outs to this area. The Council unanimously agreed to these initiatives.
9. **Planning** – The Council discussed the following planning applications and made the *comments*:
 - a. **19/03951/FUL:** Siting of 4No oil tanks and screening - Mount Farm Barns, Little Bolas, Telford, Shropshire – **Support**

- b. **19/04265/FUL:** Conversion and change of use of barn to recreation and leisure purposes ancillary to residential occupation to include insertion of mezzanine floor, internal works and insertion of doors windows & full height windows - Peplow Hall, Peplow, Market Drayton, Shropshire, TF9 3JP – **Support**
- c. **19/04339/PMBPA:** Application for prior approval under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use - Barn, West Of Bailey Lodge, Lostford Lane, Wollerton, Market Drayton, Shropshire, TF9 3QN - **There was a majority vote to support this application with the additional comments that the access is unapproved and the visual appearance leaves a lot to be desired.**
- d. **19/04528/FUL:** Erection of two-storey extension to existing dwelling; associated drainage works- Brookside, Wood Lane, Wollerton, TF9 3NY - **Support**
- e. **19/04333/CPE:** Application for lawful development certificate for the existing siting of a ground source heat pump and boreholes - The Stables The Avenue Peplow Market Drayton TF9 3JL – **Information Only**

Determination of Planning

1919/00729/FUL: Erection of a temporary dwelling, siting of three timber holiday lodges and associated infrastructure, installation of package treatment plants and landscaping (revised scheme) - Wollerton Grange Farm, Wollerton, Shropshire - **Withdrawn**

10. Accounts

- a. **Expenditure** – Cllr unanimously approved the below detailed payments:

Payee	Details	Chq/DD	Amount	Authority
E-on	Electricity for Street Light	DD	£408.56	PCA 1957 ss 3 (1)
Wollerton Village Rooms	Meeting Hire	2119	£30.00	LGA 1972 s 111
Lyon Memorial Fund	Meeting Hire	2120	£54.00	LGA 1972 s 111
K G Landscaping	Hodnet Club Parking Bays	2121	£3,336.00	LGA 1972 s 111
IFCT	Salary	SO	£267.93	LGA 1972 s112
IFCT	Printer Ink cartridge	Int Bk	£36.99	LGA 1972 s 111
Plusnet	Wifi at Lyon Hall	DD	£18.60	LGA 1972 s 111
Clerk	Final Salary – Oct	SO	£214.26	LGA 1972 s112
	Total		£4,366.34	

This expenditure was reviewed by the Council and it was unanimously agreed that they should be paid.

- b. **Bank Reconciliation** – Cllrs received and accepted the Bank Reconciliation:

Balance brought forward from Year End 31st March 2019	£34,792.37
Add: Receipts to date	£25,217.64
Less: Payments to date	£32,928.90
Closing Balance at 30th September 2019	£27,081.11

Bank Balances as at 30th September 2019

Current account (6712)	£100.00
Business Reserve Account (2250)	£4,606.56
CIL Deposit Account (9243)	£26,042.80
less unrepresented cheques/payments	£3,672.25
	£27,081.11

- c. **Budget Update** – The Clerk circulated the quarterly budget and actual spreadsheets and the Council reviewed and agreed these.


11. **Highways and Environmental** - Cllr Powell advised that there are still holes in the road in Marchamley and he suggested that the Council write to Severn Trent Water, copying in Shropshire Highways, as this job should be completed four weeks ago, the Council agreed. He also advised that the road closed signs are still around The Rock area, the Clerk will chase this up. Cllr Nevin reported that the pavement between Wollerton and Hodnet needs spraying as the moss will make it dangerously slippery going into the Winter months, the Council agreed that this should be reported to Shropshire Council and also the pavement to Marchamley and at the same time request that the road signs are cleaned.

- 12. Street Lighting – Maintenance and/or Repairs** – Councillors reported that H6, H12, H14, H27, H37 H42 and W8 needed repairing. Cllr Parker suggested that a quote be obtained to upgrade and possible change the fitting for H16, the light outside the Hundred House, as now that there are no lights on in The Bear this area was very dark, all agreed. Whilst discussing this the Council decided that a letter should be written to Hodnet Hall Estate Office highlighting the Parish Council's concerns about the amount of empty buildings in the heart of Hodnet, including The Bear, and asking what the Estate's future plans/strategy for this area were. It had also been requested by the people at Hodnet Club if the Parish Council could look into putting a street light down the driveway to the club and the Council instructed the Clerk to get a quote for this, possibly on a PIR.
- 13. Correspondence** – To enable the Council to discuss and determine responses to correspondence received:
- Hodnet Recreation Field – the man who runs the football team would like to meet the Chairman and members of the Recreation Ground Committee to discuss possible improvements to this area and the Clerk will arrange a meeting and advise Councillors.
- 14. Parish Plan** – Cllr Rees explained to the various options for reviewing the Parish Plan but advised that it was very likely that the same issues would be raised by residents of the Parish. The Council discussed this matter and agreed to revise the current plan. JE explained how a Parish Plan Review had been undertaken in other Parishes and the Council requested that she bring examples of these documents to the next meeting.
- 15. Website** – Cllr Mackie advised the meeting that the new website would shortly going live but unfortunately no-one had come forward to take on the editor role, although this had been advertised throughout the Parish. The Council decided that it needs to formally advise the current editor of the position and then await his decision as to when he will finish. The Clerk advised the Council that all information relating to the Parish Council would still be kept up to date by the Clerk so all legal requirements would be fulfilled.
- 16. Parish Matters** – No further issues were raised.
- 17. Agenda Items** – No further items were identified but the Clerk reminded the Council that the budget for 20/21 would be discussed at the next Parish Council meeting on **5th December 2019 at Lyon Hall, Hodnet.**

There being no other business the Chairman declared the meeting closed at 9.15 pm.

Approval of the Minutes of the Parish Council Meeting on 24th October 2019

Minutes accepted and approved by Hodnet Parish Council at a meeting held on 5th December 2019.

Signed by the Chairman  5/12/19