



## HODNET PARISH COUNCIL

### Minutes

of the **Annual Meeting** of Hodnet Parish Council  
held at the Lyon Hall, Hodnet on Thursday 12<sup>th</sup> May 2022 at 7.30pm.

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**Present:** Councillors Steven Freeman (Chairman), John Parker, John Powell, Maryjayne Rees, Sarah Riley, Lin Sherwin, Ross Underwood, Jason Watts, Cllr Gill, Jayne Charman (Clerk).

**Members of the public:** Three

**22/63 Welcome, Apologies and reasons for Absence**  
Apologies received from Cllr Cope – Accepted.

**22/64 Appointments**

**a) Appointment of Chairman and Vice Chairman and committees**

Following nomination by Cllr Powell, seconded by Cllr Parker it was **RESOLVED** to **APPOINT** Cllr Freeman as **Chair** of Hodnet Parish Council for the year 2022-2023.

Following nomination by Cllr Parker, seconded by Cllr Powell it was **RESOLVED** to **APPOINT** Cllr Rees as **Vice Chair** of Hodnet Parish Council for the year 2022-2023.

Following nomination by Cllr Powell, seconded by Cllr Parker it was **RESOLVED** to **APPOINT** Cllr Freeman, Cllr Cope and Cllr Rees to the **Finance Committee** of Hodnet Parish Council for the year 2022-2023.

It was **RESOLVED** to **DISBAND** the **Recreation Committee** and matters concerning the recreation ground would now be discussed by the full parish council.

Following nomination by Cllr Powell, seconded by Cllr Freeman it was **RESOLVED** to **APPOINT** Cllr Parker as Representative for Lyon Hall Committee.

Following nomination by Cllr Freeman, seconded by Cllr Sherwin it was **RESOLVED** to **APPOINT** Cllr Powell as Representative for Charity Trustees – Hodnet Charities.

Following nomination by Cllr Powell, seconded by Cllr Freeman it was **RESOLVED** to **APPOINT** Cllr Underwood as Trustee for Hodnet 2000 Education Trust.

Following nomination by Cllr Freeman, seconded by Cllr Powell it was **RESOLVED** to **APPOINT** Cllr Rees as Representative for Shropshire Council Local Joint Committee/Town and Parish Forum.

**b) Signing of Declaration Papers**

Members signed their declaration to the office of Councillor, Chairman and Vice Chairman

**c) Co-option to fill two vacancies**

It was proposed by Cllr Parker, seconded by Cllr Sherwin and RESOLVED to CO-OPT John Matthews as Councillor to Hodnet Parish Council. Cllr Matthews signed the declaration of office.

The Second vacancy is yet to be filled.

**22/65 Declaration of Interest – Councillors to declare a personal or pecuniary interest in any item on the agenda**

Item 22/70d – payment for permissive path

**22/74** It was agreed to move item 22/74 to before the public session  
Red Phone Box

- a) S Gallivan has kindly agreed to source the Hodnet information to go into the phone box and update as appropriate including suitable display board.

**22/66 Public Session**

The council were updated by Wollerton Village Room that they had had their first AGM which was well supported by members of the public. The parish council were also thanked for the grant.

**22/67 Minutes from previous meeting – to consider for approval the minutes from a parish council meeting held on Thursday 31<sup>st</sup> March 2022.**

RESOLVED To APPROVE Minutes: Proposed: Cllr Powell, Seconded Cllr Riley  
Minutes signed by Chairman

**22/68 Reports**

- a) Clerks Report – To note  
b) Unitary councillor report – Cllr Gill apologised for missing previous meeting and explained that due to his day job he had stepped away from extra committees to focus on parish council needs.  
He stated that the council are trying to resolve the ambulance service issues across Shropshire. He will be sending to the clerk the Shropshire 22-25 strategic plan, the draft local plan goes to the public in July, he also commented that the Business Back Better bid was not successful.  
c) Reports from councillors attending meetings or training - none

**22/69 Grant Applications**

- a) Clerk updated that all grants applied for have been paid.  
b) Grant application from Marchamley Club was considered –£1000 granted.  
Proposed: Cllr Riley, Seconded: Cllr Watts and unanimously approved payment of grant.



## a) Payments to note against March &amp; April bank statements

## March

PAYEE	AMOUNT	METHOD	AUTHORITY
Pnet	£20.40	DD	LGA 1972 s112
ICO	£35.00	DD	LGA 1972 s111
BNP PARIBAS	£1.00	DD	HA 1982 s43, 50
Npower	£452.80	DD	PCA 1957 s112 (1)
Staff salary (12/3)	£682.37	BACS	LGA 1972 s112 (2)
PNet	£20.40	DD	LGA 1972 s112
PCC Grant	£1000	BACS	LGA 1972 s137
Lyon Hall	£18.00	BACS	LGA 1972 s134 (4)
Highine Electrical	£270.84	BACS	PCA 1957 ss3(1)
Highline Electrical	£1031.40	BACS	PCA 1957 ss3 (1)
<b>TOTAL:</b>	<b>£3532.21</b>		

## April

PAYEE	AMOUNT	METHOD	AUTHORITY
SALC	£30.00	BACS	LGA 1972 s143
Staff Salary (12/4) inc backpay	£800.51	BACS	LGA 1972 s112 (2)
Staff Expenses to 23/3	£42.30	BACS	LGA LG(FP)A 1963
Npower	£443.62	DD	PCA 1957 cc3(1)
<b>TOTAL:</b>	<b>£1316.43</b>		

## b) Receipts to note against March &amp; April bank statements

## March

RECEIPTS	AMOUNT
HWMC Rent	£56.50
Western Power wayleave	£65.39
Interest to 31 <sup>st</sup> March – 2250	£0.07
Interest to 31 <sup>st</sup> March - 9243	£0.17
<b>TOTAL</b>	<b>£122.13</b>

## April

RECEIPTS	AMOUNT
Shropshire Council	£29,396.58
Interest to 30 <sup>th</sup> April – 2250	£1.39
Interest to 30 <sup>th</sup> April - 9243	£0.85
<b>TOTAL</b>	<b>£29398.82</b>

c) Bank reconciliation March & April – To Approve

**March**

Balance brought forward from year end 31 <sup>st</sup> March 2021	£30,211.35
Add: Receipts to date	£27,618.13
Less: Payments to date	£32919.66
Closing balance at 31 <sup>st</sup> March 2022	£24909.82
<b>Bank balances as at 31<sup>st</sup> March 2022</b>	
Current Account (6712)	£100.00
CIL Deposit Account (9243)	£12251.94
Business Reserve Account (2250)	£12557.88
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£24909.82</b>

**April**

Balance brought forward from year end 31 <sup>st</sup> March 2022	£24909.82
Add: Receipts to date	£29398.82
Less: Payments to date	£1316.43
Closing balance at 30 <sup>th</sup> April 2022	£52992.21
<b>Bank balances as at 30<sup>th</sup> April 2022</b>	
Current Account (6712)	£100.00
CIL Deposit Account (9243)	£12252.79
Business Reserve Account (2250)	£40639.42
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£52992.21</b>

Councillors considered for approval the bank reconciliations up to 30<sup>th</sup> April 2022. It was proposed by Cllr Powell, Seconded by Cllr Underwood and Agreed that bank Reconciliations up to 30<sup>th</sup> April 2022 be APPROVED.

d) Payments for authorisation and Payment in May 2022

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/3/22	£694.31
Staff expenses to 4/5	Expenses/reimbursements	£54.90
Highline Electrical	Repairs	£382.20
Npower	Electricity	£452.80
Plusnet	Broadband	£20.40
Npower	Electricity	£443.62
SALC	ALC Affiliation fees	£647.00
Nigel Aldritt	Inv 219 maintenance play area	£80.00
K&S Landscapes	Inv 1161 grass cutting	£600.00
O2	Clerk phone sim only	£13.20
J Powell	Permissive path	£400.00
<b>TOTAL</b>		<b>£1262.87</b>

Councillors considered for approval payments for May 2022.

*SP*

It was proposed by Cllr Watts, seconded by Cllr Riley and Agreed that the Payments for May 2022 be APPROVED.

**e) Transfer of funds from CIL/CLG to current account**

- Clerk confirmed that £5400.00 and £2427.50 had been transferred from the CIL/CLG account to the current account to rectify the historic issue of the incorrect account being used as agreed in the meeting on 6<sup>th</sup> January 2022.
- It was RESOLVED to transfer the money received from Shropshire Council for 2021 Neighbourhood fund totalling £5414.58 from the current account to the CIL/CLG account. Clerk to ascertain allowed uses for neighbourhood fund.

28/6  
to 2022

**f) Contracts/Renewals**

- Insurance renewal – The Zurich Policy renewal for 1/6/22 was discussed. The savings of a long term agreement were discussed and agreed. Proposed by Cllr Parker, Seconded by Cllr Powell, RESOLVED to renew the policy on a 5 year long term agreement at a premium of £874.34
- Lyon Hall Broadband contract renewal discussed and agreed. Proposed by Cllr Parker, Seconded by Cllr Sherwin and RESOLVED to renew on a 2 year Plusnet unlimited business broadband contract at £18.00 + vat (£21.60).
- O2 sim only contract. Proposed by Cllr Freeman, Seconded by Cllr Powell and RESOLVED to agree 24 month contract with unlimited calls/texts and 6gb data at £11 + vat per month paid via DD.

**22/71 Planning Matters**

**a) To discuss the following planning applications:**

i).

Application reference: 22/01667/ADV
Address: Espley Roundabout, Hodnet
Proposal: Erect & Display 4no. sponsorship signs placed on the roundabout
Applicant: CP Media
<b>Resolved to Object on the basis of safety grounds, will distract/impact visibility for drivers on a national speed limit road which has had multiple accidents</b>

ii).

Application Reference: 22/01787/FUL
Address: 17 Drayton Road, Hodnet, TF9 3NF
Proposal: Erection of single storey link extension following demolition of existing; conversion of stable/outbuilding to form self contained living accommodation to include insertion of rooflights, ancillary to the main dwelling
Applicant: Mr J Crump

sf

**Resolved to support**

iii.)

Application Reference: 21/05619/VAR appeal ref: 22/03012/REF

Address: Laburnum Barn, Wollerton, Market Drayton

Proposal: Variation of condition 2 (approved plans) attached to planning permission 15/03747/FUL dated 6<sup>th</sup> June 2016 to amend the design of the consented extension

Applicant: Mr D Diesbergen

**Resolved to continue to Support**

**b.) To note planning decisions:**

i). Reference: 22/00938/LBC

Address: Hawkstone Hall, Hawkstone Park, Marchamley, SY4 5LG

Proposal: Erection of new spa building affecting a Grade 1 listed building

Decision: Grant Permission

ii.) Reference: 22/00862/FUL

Address: Proposed residential barn conversion East of Grange Farm, Peplow, Market Drayton

Proposal: Conversion of agricultural barns to 6no. dwellings, demolition of agricultural buildings, erection of garaging, creation of residential curtilage space, and formation of new farm access

Decision: Refuse

iii.) Reference: 22/00812/VAR

Address: Laburnum Barn, Wollerton, Market Drayton, TF9 3NE

Proposal: Variation of condition 2 (approved plans) pursuant of 15/03747/FUL to allow for an amendment to the consented extension

Decision: Refuse

iv.) Reference: 22/01055/FUL

Address: Greenfields, Lostford, Market Drayton, TF9 3LT

Proposal: Erection of single storey extension to south elevation

Decision: Grant Permission

v.) Reference: 22/00872/FUL

Address: 25 The Avenue, Peplow, Market Drayton, TF9 3JL

Proposal: Erection of a combined agricultural and equestrian barn and all weather arena with post and rail fencing including change of use of land to include equestrian use

Decision: Grant Permission

ClIr Gill apologised at left at 8.44pm

**22/72 Draft Parish Plan**

ClIr Freeman provided a spreadsheet showing areas that were highlighted in the Parish questionnaire with a 5 year potential plan. This included pitch improvement,

Footpath restoration, village events, supporting village magazine, dog poo bins/bag Dispensers. Cllr Sherwin to look at Wollertons needs for dog poo bins/bags. All Cllrs Review the spreadsheet and suggest any alterations.

**22/73 Hodnet Recreation Ground**

- a) Litter pick – Cllr Freeman updated the cllrs that on 7<sup>th</sup> May they collected 9 bags of waste from roundabout, Station Rd, Websters Lane, bypass, Wood Lane, Old railway. AR Richards kindly took the waste for free. Another litter pick will be arranged in the Summer.
- b) Update of jobs required – Updated list for Mr Aldritt, also can be updated after Rospa report received. Cllr Freeman to add Lyon Hall carpark requires sweeping
- c) Station Road noticeboard – Cllr Freeman to visit/repair \
- d) Spraying/hedge cutting – Clerk to get prices for spraying and is authorised to action provided price is within 10% of last years cost.

**22/74 Red Phone Box**

Item moved and discussed between item 22/65 and 22/66

**22/75 Queens Platinum Jubilee**

- a) Clerk confirmed we had successfully applied for 15 trees which would be delivered approximately October.
- b) Cllr Freeman stated that many other parts of the village and surrounding areas were holding events across the period and to hold another event would detract from what others were doing.

**22/76 Defibrillator Training**

Clerk has been in contact with the North Shropshire first responder responsible for Checking defibrillators. She requested a contact for the Marchamley defibrillator Which Cllr Powell will provide. The clerk enquired as to providing a public defibrillator training session. For a donation this can be arrange, therefore clerk to get dates of availability.

**22/77 Clerks one year review**

The Clerk and Cllr Freeman to arrange

**22/78 Dates for future meetings**

Agreed all meetings to be held at the Lyon Hall starting at 7.30pm with the exception Of the annual parish meeting to start at 7pm

Thursday 23<sup>rd</sup> June 2022

Thursday 28<sup>th</sup> July 2022

Thursday 8<sup>th</sup> September 2022

Thursday 13<sup>th</sup> October 2022

Thursday 24<sup>th</sup> November 2022

Thursday 5<sup>th</sup> January 2023

Thursday 16<sup>th</sup> February 2023

Thursday 30<sup>th</sup> March 2023 (annual Parish meeting at 7pm followed by full council)

Thursday 11<sup>th</sup> May 2023 (Annual meeting of the council)

**22/79 Highways and Environmental – An opportunity for councillors to discuss matters causing concern/items requiring attention**

SF

22/80 **Street Lighting** – To enable councillors to report items requiring attention  
a) Clerk to continue discussion contractor and provide report on condition

22/81 **Correspondence**

- a) Unveiling of covid sculpture invite
- b) SALC upcoming courses
- c) Market Drayton network planning report (emailed to cllrs)
- d) PCC survey
- e) Local policing charter meeting minutes
- f) Boundary review – Clerk to ask for more information from Cllr Gill & Stoke on Tern Clerk
- g) Wollerton bowls defibrillator unveiling – Cllr Sherwin to attend
- h) SALC April bulletin
- i) Football pitch improvement fund – Cllr Freeman to look at in more detail
- j) CIL funding presentation slides (emailed to cllrs)
- k) ROSPA inspection letter – Cllr Parker proposed, Cllr Freeman seconded and RESOLVED to pay £30 to have a specific monthly checklist created to checking the recreation area
- l) Email re traffic speed through Wollerton
- m) Email re mini gathering at Hodnet Social Club – clerk to confirm this is acceptable
- n) Email re Hodnet school place – Cllr Freeman to respond
- o) COIF statement of account
- p) Natwest rates
- q) Shropshire Council precept/neighbourhood fund
- r) Insurance renewal
- s) Broadband renewal

22/82 **Parish Matters** – An opportunity for councillors to bring to the council’s attention Matters of interest or concern

Cllr Underwood had received a complaint regarding the condition of a hedge, Overgrown sycamores and state of club drive. This was noted.

22/83 **Items for future agendas** – An opportunity for Councillors to bring items forward for The next agenda (no discussion or decisions to be made) for the next parish council meeting on Thursday 23<sup>rd</sup> June 2022.

- Long Lane, Marchamley to Wollerton

There being no other business, the Chairman declared the meeting closed at 22.15

Approval of the Minutes from the Meeting held on 12<sup>th</sup> May 2022.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 23<sup>rd</sup> June 2022

Signed by the Chairman.....

