



## **HODNET PARISH COUNCIL**

### **Minutes**

Of the full council meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 28<sup>th</sup> July 2022 at 7.30pm

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Present: Councillors Alan Cope, John Matthews, John Parker, John Powell, Maryjayne Rees (Chair), Lin Sherwin, Ross Underwood, Jason Watts, Jayne Charman (Clerk)

2 members of the public

22/104      **Welcome, Apologies and reasons for Absence**

Apologies: received and accepted for Cllr Freeman and Cllr Gill.

22/105      **Appointments**

Co-option to fill one vacancy – No further interest has been received. Councillors to speak with potential interested parties

22/106      **Declaration of Interest** – Councillors to declare a personal or pecuniary interest in any item on the agenda – None declared

22/107      **Public Session**

22/108      **Minutes from previous meeting** – to consider for approval the minutes from the annual parish council meeting held on Thursday 23<sup>rd</sup> June 2022.

Proposed: Cllr Underwood, Seconded: Cllr Powell, RESOLVED to APPROVE and minutes signed by the Chairman

22/109      **Reports**

- a) Clerks Report – To note
- b) Unitary councillor report – none
- c) Reports from councillors attending meetings or training – none

22/110      **Finance**

a) **Payments to note against June bank statements**

PAYEE	AMOUNT	METHOD	AUTHORITY
Pnet	£21.60	DD	LGA 1972 S112
O2	£13.20	DD	LG(FP)A 1963 s5
Marchamley Club (grant)	£1000.00	BACS	LG(MP)A 1976 s19(3)

Npower	£374.77	DD	PCA 1957 s112 (1)
Staff Salary (12/6)	£694.31	BACS	LGA 1972 s112(2)
Staff expenses (to 4/5)	£54.90	BACS	LG(FP)A 1963 S5
Staff expenses (to 15/6)	£48.60	BACS	LG(FP)A 1963 S5
Highline Electrical	£382.20	BACS	PCA 1957 SS3(1)
K&S Landscapes	£600.00	BACS	HA1980 S96
N Aldritt inv 219	£80.00	BACS	LG (MP)A1976s19(3)
Lyon Mem Hall	£119.00	BACS	LGA 1972 s.134(4)
Shropshire Council	£100.00	BACS	RPA 1983 s36(5)
ROSPA	£136.80	BACS	PHAAA 1907 S76(1)
SALC	£647.00	BACS	LGA 1972 s143
J Powell (permissive path)	£400.00	BACS	PHA1875 s164
Zurich Insurance	£874.34	BACS	LGA 1972 s111
J Morgan-Birtles Sim	£95.74	BACS	LG(FP)A 1963 s5
Simba IT	£15.00	BACS	LGA 1972 s142
<b>TOTAL</b>	<b>£5657.46</b>		

**b) Receipts to note against June bank statements**

**June**

RECEIPTS	AMOUNT
HWMC Rent	£56.50
Interest to 30 <sup>th</sup> June – 2250	£3.17
Interest to 30 <sup>th</sup> June - 9243	£0.95
<b>TOTAL</b>	<b>£60.62</b>

**c) Bank reconciliation June – To Approve**

**June**

Balance brought forward from year end 31 <sup>st</sup> March 2022	£24909.82
Add: Receipts to date	£29815.74
Less: Payments to date	£9171.30
Closing balance at 30 <sup>th</sup> June 2022	<b>£45554.26</b>
<b>Bank balances as at 30<sup>th</sup> June 2022</b>	
Current Account (6712)	£100.00
CIL Deposit Account (2250)	£29784.92
Business Reserve Account (9243)	£15669.34
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£45554.26</b>

Councillors considered for approval the bank reconciliation up to the 30th June 2022. It was proposed by Cllr Sherwin, Seconded by Cllr Cope and agreed that the bank reconciliation up to 30<sup>th</sup> June 2022 be APPROVED.

**d) Payments for authorisation and Payment in July/August 2022**

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/7/22	£694.31
Staff salary	Due 12/8/22	£694.31
Staff expenses to 27/7	Expenses/reimbursements	£42.30
O2	Sim only phone contract	£13.20
Npower	Electricity	£374.77
Plusnet	Broadband	£21.60
Lyon memorial Hall	Hire -MO56, MO63	£36.00
K&S Landscapes	Grass cutting (2 <sup>nd</sup> quarter)	£600.00
<b>TOTAL</b>		<b>£2476.49</b>

Councillors considered for approval payments for July/August 2022.

It was proposed by Cllr Sherwin, Seconded by Cllr Cope and agreed that the payments for July/August 2022 be APPROVED.

- e) **Microsoft 1 year Subscription** – Expired 7/8/22 – Due to Microsoft only accepting cards the clerk would be reimbursed £59.99 for the cost of the subscription  
Proposed: Cllr Watts, Seconded: Cllr Underwood: APPROVED clerk expenses of £59.99
- f) **CCLA – Hodnet Recreation Ground** – It was considered to add the clerk & Cllr Rees as signatories. Proposed: Cllr Parker, Seconded: Cllr Powell APPROVED adding the clerk & Cllr Rees

**22/111 Annual Accounts Year End 2021/2022**

- a) Internal Auditors Report was circulated before the meeting.  
Proposed: Cllr Watts, Seconded Cllr Cope: RESOLVED to APPROVE and ACCEPT the internal auditors report

As a result of discussions regarding the content of the internal auditors report it was agreed that the Natwest auto-transfer would be cancelled as this was creating additional work and hours for the clerk and was no longer necessary. Proposed: Cllr Rees, Seconded: Cllr Powell AGREED to remove autotransfer. Cllr Rees to write to Natwest

Due to extra hours spent by the internal auditor with the clerk an additional fee of £100 was invoiced. Proposed: Cllr Rees, Seconded: Cllr Cope RESOLVED to AUTHORISE payment

- b) To receive year end cash book & budgets – This was circulated to councillors before the meeting. Proposed: Cllr Cope, Seconded: Cllr Watts: RESOLVED to ACCEPT & RECEIVE year end cash book & budgets

- c) To complete, approve & sign the Annual Governance Statement 2021/2022 – The Council reviewed this document. Proposed: Cllr Underwood, Seconded: Cllr Matthews and RESOLVED to APPROVE this document
- d) To complete, approve & sign the Accounting Statements for 2021/2022 – The council reviewed and agreed with the accounting statements. Proposed: Cllr Sherwin, Seconded: Cllr Powell and RESOLVED to APPROVE.

**22/112      Quarterly Budget Report & Internal checklist**

The Clerk prepared a quarterly budget report which was APPROVED unanimously. The Clerk & Cllr Rees reviewed and completed the quarterly Internal checklist on 28<sup>th</sup> July 2022.

**22/113      Planning Matters**

- a) To discuss the following planning applications:

**i). Application reference: 22/02912/FUL**  
 Address: Oakdene, Peplow, Market Drayton, TF9 3JY  
 Proposal: Erection of portal frame unit to store privately owned 45 classic motor bikes & 5 classic cars  
 Applicant: Mr & Mrs Andrew Astley  
**Resolved to Support with comment suggesting a dark coloured roof**

**ii). Application Reference: 22/02953/FUL**  
 Address: Woodlane Farm, Wood Lane, Wollerton, Market Drayton  
 Proposal: Proposed covering of collecting yard and repair and extension of concrete hardstanding  
 Applicant: Mr S Apperley  
**Resolved to Support with comment suggesting a dark grey roof**

**iii). Application Reference: 22/03141/FUL & 22/03142/LBC**  
 Address: Rakepark Lodge, Weston under Redcastle, Shrewsbury, SY4 5JY  
 Proposal: Erection of single storey extension to east elevation/works to facilitate the erection of single storey extension to east elevation  
 Applicant: Mr & Mrs R Stafford  
**Resolved to make no comment**

**iv). Application Reference: 22/03067/LBC 22/03066/FUL**  
 Address: Proposed commercial conversion of Barn north of Peplow Hall, Peplow, Market Drayton  
 Proposal: Change of use of Tythe Barn into corporate/commercial venue affecting a grade 2 listed building  
 Applicant: Dr. R D Waters  
**Resolved to object after a vote as roads are unsuitable for the traffic it would create, especially as wedding venue**

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**v). Application Reference: 22/02760/FUL**  
Address: Peplow Hall, Peplow, Market Drayton, TF9 3JP  
Proposal: Erection of log store & composting bays  
Applicant: Dr. Russ Waters  
**Resolved to object as per same reasons as SUDS**

**b.) To note planning decisions:**

**i). Application Reference: 22/02238/FUL**  
Address: Stone House Farm, Hopton, Market Drayton, TF9 3LQ  
Proposal: Erection of a single storey glass canopy with supporting posts  
**Decision: Grant Permission**

**ii). Application Reference: 22/01667/ADV**  
Address: Roundabout junction A53 and A442 Hodnet, Shropshire  
Proposal: Erect and display four sponsorship signs placed on the roundabout  
**Decision: Grant Permission**

22/114      **Training**  
The clerk requested approval for finance training provided through SALC  
Proposed: Cllr Parker, Seconded: Cllr Watts, APPROVED

22/115      **Hodnet Recreation Ground**  
a) ROSPA Report –  
- Zipline - Discussion regarding zipline maintenance. Clerk to investigate the frequency of services required and further cost information. Also enquire with neighbouring parishes.  
- Agreed checklist to be carried out quarterly. October 2022 Cllr Rees, January 2023 Cllr Parker, April 2023 Cllr Matthews, July 2023 Committee members present at annual recreation ground meet after ROSPA report.  
- Further jobs for Mr Aldritt. Small play area gate (remove dip) soil/turf, go around swing area where there is shrinkage and fill with soil/grass seed.  
  
b) Sycamore Hedge/Oak tree – advise taken from tree surgeon. Agreed to carry out sycamore hedge work as per quote Proposed: Cllr Powell, Seconded: Cllr Parker, unanimously agreed.

22/116      **Marchamley Club Trustees**  
  
Clerk to seek legal advise as recommended by SALC/SLCC

22/117      **Highways & Environmental**

*JK*

- A41 diversion – Discussion regarding the diversion routes. Clerk written to council complaining. Road weight limits, drivers cutting back to A53 and marchamley/Hodnet not being manned.
- Wherley Rough traffic/speed correspondence – Clerk to pass letter to Shropshire Council, speed limit proposal
- A53 Wollerton/Mill Lane – grass verges is have now been cut to improve visibility

22/118      **Street Lighting** – To enable councillors to report items requiring attention  
 a) Clerk to continue with repairs/condition information report  
 b) H14

22/119      **Correspondence**  
 a) Cheshire Games supplies correspondence  
 b) Lostford Lane closures  
 c) PCC Town & Parish council survey – Clerk to comment on A41/speeds/diversions  
 d) Helicopter noise liaison group minutes 8/3/22  
 e) Lostford No 2 bridge  
 f) A41 correspondence from Cllr Gill  
 g) Fraud & Scam bulletin July 2022  
 h) Finance training  
 i) Independent inquiry Child Sexual Exploitation  
 j) Chief Executives bulletins  
 k) Traffic at Wherley Rough correspondence – Discussed earlier in meeting  
 l) EV Charger permission –looking into this but cannot provide permission currently, there are many implications regarding wiring suitability, electric costs, funding, usage.

22/120      **Parish Matters** – An opportunity for councillors to bring to the council’s attention Matters of interest or concern

22/121      **Items for future agendas** – An opportunity for Councillors to bring items forward forThe next agenda (no discussion or decisions to be made) for the next parish council meeting on Thursday 8<sup>th</sup> September 2022.

**There being no other business, the Chairman declared the meeting closed at 8.40pm**

**Approval of the Minutes from the Meeting held on 28<sup>th</sup> July 2022.**

**Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 8<sup>th</sup> September 2022**

**Signed by the Chairman.....**  .....