



HODNET PARISH COUNCIL

Minutes

Of the full council meeting of Hodnet Parish Council held at the Lyon Hall Hodnet on Thursday 30th March 2023 at 7.30pm

Present: Cllrs Steve Freeman (chair), John Parker, John Powell, Maryjayne Rees, Lin Sherwin, Emma Spenser, Ross Underwood, Jason Watts, Paul Gill, Jayne Charman (Clerk)

Members of public: 1

23/21 Welcome, Apologies and reasons for Absence

Apologies received from Cllr Cope and Cllr Matthews. Reasons accepted.

23/22 Appointments

The clerk confirmed there was currently one vacancy to be filled. Cllr Underwood also confirmed he would be resigning due to job relocation. The clerk will formally advertise his vacancy. Cllr Freeman thanked Cllr Underwood for his service and wished him well for the future.

23/23 Declaration of Interest – Councillors to declare a personal or pecuniary interest in any item on the agenda – None Declared

23/24 Public Session –No members of the public requested to speak.

23/25 Minutes from previous meeting

The minutes from the full council meeting on 16th February 2023 were considered for approval. It was Proposed by Cllr Powell and seconded by Cllr Sherwin and RESOLVED to APPROVE the minutes which were then signed by the Chairman.

23/26 Reports

- a) Clerks Report – To note
- b) Unitary councillor report – Cllr Gill had nothing further to add from the report he gave at the earlier annual parish meeting.
- c) Reports from councillors attending meetings or training - none

23/27 Finance

- a) Payments to note against February bank statements

February

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£13.20	DD	LG(FP)A 1963 s5

SF

Npower	£482.84	DD	PCA 1957 s112 (1)
Staff Salary (12/2)	£757.77	BACS	LGA 1972 s112(2)
SALC	£30.00	DD	LGA 1972 s111
SALC	£60.00	DD	LGA 1972 s111
TRM building	£340.00	BACS	HA1980 s96(5)
timberlink	£110.40	BACS	LGA 1972 s111
Staff expenses (to8/2)	£48.60	BACS	LGA1972 s111
SLCC (cilca course)	£300.00	BACS	LGA 1972 s111
Simba IT	£56.95	BACS	PCA1957 ss3 (1)
TOTAL	£2199.76		

b) Receipts to note against February bank statements

February

RECEIPTS	AMOUNT
COIF char	£357.24
Interest to 31 st Jan– 2250	£0.00
Interest to 31 st Jan - 9243	£5.84
TOTAL	£363.08

c) Bank reconciliation February – To Approve

February

Balance brought forward from year end 31 st March 2022	£24909.82
Add: Receipts to date	£31314.95
Less: Payments to date	£30838.92
Closing balance at 28 th February 2023	£25385.85
Bank balances as at 28th February 2023	
Current Account (6712)	£16918.10
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£8467.75
Less unrepresented cheques	£0.00
TOTAL	£25385.85

Councillors considered for approval the bank reconciliation up to the 31st January 2023. It was proposed by Cllr Freeman, Seconded by Cllr Sherwin and RESOLVED that the bank reconciliation up to 28th February 2023 be APPROVED.

d) Payments for authorisation and Payment in March/April 2023

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/3/23	£757.77
Staff Salary	Due 12/4/23	£757.77
Staff expenses to (22/3)	Expenses/reimbursements	£62.10
O2	Sim only phone contract (March)	£13.20
O2	Simonly phone contract (April)	£13.20
Npower	Electricity (variable DD) (March)	£420.42

NPower	Electricity Variable DD (April)	£
PlusNet	Broadband	£21.60
PlusNet	Broadband	£21.60
Highline Electrical	Inv 5675 (structural survey)	£624.00
ICO	ICO Fee	£35.00
Parker	Re Xmas tree	£50.00
Lyon Memorial Hall	MO65, MO71, MO76	£54.00
TOTAL		£2830.66

Councillors considered for approval, payments for March/April 2023. It was proposed by Cllr Underwood, seconded by Cllr Powell and **RESOLVED** that the payments for March/April 2023 be **APPROVED**.

e) Clerk CILCA training hours additional 2 hours per week

It was **RESOLVED** to increase the clerks hours by 2 hours per week due to CILCA training. It was **AGREED** to have a 6 month review at the September meeting.

f) CCLA Information form

The clerk explained that a form had been received from CCLA which required details of current trustees. Cllr Powell and Cllr Rees agreed to assist the clerk with the information required.

23/28 Grants

- Hodnet Seniors Lunch Club – Councillors considered the request received and **AGREED** to grant £100 as requested.

23/29 Planning Matters

a) To discuss the following planning applications:

i). Application Reference: 23/01211/FUL

Address: High Bank, Wollerton, Market Drayton, TF9 3NB

Proposal: Erection of side extension; application of new brick skin around existing dwelling, new open porch and fenestration alterations

RESOLVED to SUPPORT with NO COMMENT

ii). Application Reference: 23/01142/TCA

Address: Sutherland Cottage, Marchamley, SY4 5LE

Proposal: Fell 1no Cherry within Marchamley Conservation Area

No Objections

iii). Application Reference: 23/00837/FUL

Address: West Side, Wollerton, Market Drayton, TF9 3NX

Proposal: Erection of two storey side extension following demolition of existing flat roofed utility/store

RESOLVED to SUPPORT with NO COMMENT

iv). Application Reference: 23/00691/FUL

Address: Green Hurst Farm, Wood Lane, Marchamley Wood, Shrewsbury
Proposal: Installation of 2No 2MW ground source heat pumps and all associated works
RESOLVED to SUPPORT with NO COMMENT

b) To note planning applications where representation period has passed:

i). Application Reference: 23/00690/BHE

Address: The Bungalow, Hine Heath, Stanton upon Hine Heath, Shrewsbury
Proposed: Application for prior approval under Schedule 2 Part 1, Class AA of the Town & Country Planning (general permitted development) (England) Order 2015 (as amended) for the erection of one additional storey
Decision: Pending

ii). Application Reference: 23/00617/FUL

Address: Proposed holiday let unit West of Oak Tree Cottage, Kenstone, Hodnet
Proposed: Application under Section 73A of the Town and Country Planning Act 1990 for change of use of land to facilitate siting of glamping unit made up of 2no. cabins (part retrospective)
Decision: Withdrawn

c) Planning Decisions for information:

i). Application Reference: 23/00466/FUL

Address: Peplow Hall, Peplow, Market Drayton, TF9 3JP
Proposed: Application under section 73A of the Town and Country planning Act 1990 for change of use of seven dwellings, workshop and ancillary building to seven holiday lets (part retrospective), spa, wedding and commercial venue
Decision: Withdrawn

ii). Application Reference: 23/00467/LBC

Address: Peplow Hall, Peplow, Market Drayton, TF9 3JP
Proposed: Listed building consent for amended window/doors in the Tithe Barn, new window in Orchard Croft and workshop to facilitate the change of use to holiday lets, spa, wedding and commercial venue affecting grade II listed buildings
Decision: Withdrawn

iii). Application Reference: 23/00137/FUL

Address: Paradise Lodge, Weston under Redcastle, TF9 3LN
Proposed: External alterations to the existing dwelling and the formation of a new external bridged walkway. Repairs of external ground finishes and repointing of masonry
Decision: Grant Permission

iv). Application Reference: 23/00139/LBC

Address: Paradise Lodge, Weston under Redcastle, TF9 3LN
Proposed: Internal and external alterations to the existing dwelling including the formation of a new external bridged walkway, along with the installation of

secondary glazing to all windows. Repairs of external ground finishes and repointing of masonry affecting a grade II listed building

Decision: Grant Permission

v). Application Reference: 20/01710/CPE

Address: Bankfield, Mill Rd, Wollerton, TF9 3NB

Proposed: Application for lawful development certificate for the continued use of land and existing buildings as a haulage depot (amended description)

Decision: Certificate – Not Lawful

vi). Application Reference: 23/00589/OHL

Address: Penwood Farm, Peplow, Market Drayton, TF9 3JY

Proposed: Replacement of approximately 70 metres of existing open wire conductor with ABC conductor

Decision: No objection OHL/Circular Notification

23/30 Provisional Council meeting dates 23/24

The clerk distributed the dates for the next twelve months meetings to councillors. Dates to be added to the noticeboards, website and sent to the police.

23/31 Defibrillator testing/maintenance

The clerk stated that AED Donate were going to assist with training on defibrillator Checks and may be able to assist with a training session. Cllr Underwood said he Would report back on a volunteer to take over the defibrillator checks.

23/32 Hodnet Recreation Ground

Cllr Matthews is unable to complete the play area checklist for April. Cllr Rees Volunteered to carry out Aprils checks.

23/33 Bus Shelter Damage

The Quote for £150 was Accepted to stabilise and make safe the bus shelter. The Clerk will update on the situation once an update has been received from the Insurer.

Cllr Powell proposed that when possible gain planning to replace the shelter with a shelter more fitting for the area. Seconded by Cllr Rees.

23/34 Coronation Event– May 2023

Cllr Freeman updated councillors as to the progress of the planning of the event. St Johns ambulance would be in attendance, tractors, minis, AED Donate raffle, food & other stalls. There was a query regarding the no dogs request which Cllr Freeman would clarify in the next parish magazine.

23/35 Website update

The clerk updated councillors on continuing issues with uploading documents to the website. She confirmed that minutes were now up to date on the site and that She is meeting with an IT professional to resolve further issues with uploading.

23/36 Highways and Environmental – An opportunity for councillors to discuss matters causing concern/items requiring attention

SF

- Cllr Powell raised the issue of items reported on the portal disappearing or just not being actioned. For example litter on the bypass.
- Cllr Sherwin raised the issue of the dog litter bin still not replaced in Wollerton by the bus stop.
- Clerk agreed to write to Victoria Doran regarding the issues on Fix my Street and litter and liaise with Shropshire Council on the dog litter bin again.

23/37 Street Lighting – To enable councillors to report items requiring attention and Lighting survey was discussed. Clerk to write to Shropshire Council to ask whether they would consider taking over responsibility for the lighting in the parish given many other parishes are Shropshire Councils responsibility already. Clerk to also re-report lights to Highline that have not been fixed yet.

23/38 Correspondence

- a) AGAR instructions
- b) Healthwatch press release
- c) Fraud and Scam bulletin
- d) Confirmation of legal order
- e) Chief Executive bulletins
- f) SALC correspondence
- g) Email from parishioner re sewage discharge – Clerk to write to advise not PC remit, but an Environment Agency issue
- h) Email from parishioner re council tax – Clerk advised she had responded
- i) Quotes re wooden bus shelter
- j) Street light survey and clarification
- k) Neighbourhood fund clarification
- l) Hodnet Seniors Lunch Club

23/39 Parish Matters – An opportunity for councillors to bring to the council’s attention Matters of interest or concern. -None


23/40 Items for future agendas – An opportunity for Councillors to bring items forward for The next agenda (no discussion or decisions to be made) for the next parish council meeting on Thursday 11th May 2023.

Clerk advised that potentially the Police and Crime Commissioner may visit at a future parish council meeting and it was agreed the clerk would provide suitable meeting dates

There being no other business, the chairman declared the meeting closed at 9.10pm.

Approval of the Minutes from the Meeting held on 30th March 2023.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 11th May 2023.

Signed by the Chairman..........