



## **HODNET PARISH COUNCIL**

### **Minutes**

Of the full ANNUAL PARISH COUNCIL meeting of Hodnet Parish Council held at the Lyon Hall  
Hodnet on Thursday 11<sup>th</sup> May 2023 at 7.30pm

**Present:** Cllrs Alan Cope, Steve Freeman (chair), John Parker, John Powell, Maryjayne Rees,  
Lin Sherwin, Emma Spenser, Jason Watts, Paul Gill, Jayne Charman (Clerk)  
Members of public: 0

#### **23/41 Welcome, Apologies and reasons for Absence**

Apologies received from Cllr Matthews. Reasons accepted.

#### **23/42 Appointments**

- a) Following nomination by Cllr Rees, seconded by Cllr Powell, it was RESOLVED to APPOINT Cllr Freeman as Chair of Hodnet Parish Council for the year 2023-2024.
- b) Following nomination by Cllr Powell, seconded by Cllr Parker, it was RESOLVED to APPOINT Cllr Rees as Vice Chair of Hodnet Parish Council for the year 2023-2024.
- c) Following nomination by Cllr Powell, Seconded by Cllr Parker, it was RESOLVED to APPOINT Cllr Freeman, Cllr Cope and Cllr Rees to the Finance Committee of Hodnet Parish Council for the year 2023-2024.
- d) Following nomination by Cllr Freeman, seconded by Cllr Powell is was RESOLVED to APPOINT Cllr Parker as Representative for the Lyon Hall Committee.
- e) Following nomination by Cllr Parker, seconded by Cllr Sherwin, is was RESOLVED to APPOINT Cllr Powell as Representative for Charity Trustees – Hodnet Charities.
- f) Appointment for the representative for Hodnet 2000 Education Trust is Vacant
- g) Following nomination by Cllr Sherwin, seconded by Cllr Powell it was RESOLVED to APPOINT Cllr Rees as Representative for Shropshire Council Local Joint Committee/Town & Parish Forum
- h) Co-option to fill one parish councillor vacancy – none

Following Appointments, members signed their declaration to the office of councillor Chairman and Vice Chairman.

#### **23/43 Declaration of Interest – Councillors to declare a personal or pecuniary interest in any item on the agenda**

- It was noted that Cllr Sherwin had been contacted by three people in relation to item 23/50, but he does not have a personal or pecuniary interest.

#### **23/44 Public Session –No members of the public requested to speak.**

### 23/45 Minutes from previous meeting

The minutes from the full council meeting on 30<sup>th</sup> March 2023 were considered for approval. It was Proposed by Cllr Powell and seconded by Cllr Sherwin and RESOLVED to APPROVE the minutes which were then signed by the Chairman.

### 23/46 Reports

- a) Clerks Report – To note
- b) Unitary councillor report – Cllr Gill spoke about the boundary commission recommendation. He had attended most parish council annual meetings. Speeding in rural areas was noted as an area of common concern.
- c) Reports from councillors attending meetings or training - none

### 23/47 Finance

#### a) Payments to note against March/April bank statements

##### March

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£13.20	DD	LG(FP)A 1963 s5
Npower	£420.42	DD	PCA 1957 s112 (1)
Staff Salary (12/3)	£757.77	BACS	LGA 1972 s112(2)
PNET	£21.60	DD	LGA 1972 s112
PNET	£21.60	DD	LGA 1972 s112
ICO	£35.00	DD	LGA 1972 S111
BNP paribas	£1	DD	HA 1982 S43, 50
Hodnet PCC grant	£1000.00	BACS	LGA1972 s111
Highline electrical	£1526.40	BACS	PCA 1957 ss3 (1)
<b>TOTAL</b>	<b>£3796.99</b>		

##### April

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£13.20	DD	LG(FP)A 1963 s5
Npower	£464.72	DD	PCA 1957 s112 (1)
Staff Salary (12/4)	£862.29	BACS	LGA 1972 s112(2)
Staff expenses (to 22/3)	£62.10	BACS	LGA 1972 s112
Lyon Memorial Hall	54.00	BACS	LGA 1972 S134(4)
Highline electrical	£624.00	DD	PCA 1957 SS3(1)
Highline electrical	£2482.62	DD	PCA 1957 SS3(1)
J Parker (Xmas tree)	£50.00	BACS	LGA1972 s111
<b>TOTAL</b>	<b>£4612.93</b>		

#### b) Receipts to note against March/April bank statements

##### March

RECEIPTS	AMOUNT
National Grid	£65.39
HWMC	£56.50
Interest to 31 <sup>st</sup> March– 2250	£0.00
Interest to 31 <sup>st</sup> March - 9243	£7.19

<b>TOTAL</b>	<b>£129.08</b>
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#### April

RECEIPTS	AMOUNT
Knockin PC (phone)	£79.20
Shropshire Council	£26,893.00
HWMC	£56.50
Interest to 30 <sup>th</sup> April – 2250	£0.00
Interest to 30 <sup>th</sup> April - 9243	£6.62
<b>TOTAL</b>	<b>£27035.32</b>

#### c) Bank reconciliation March/April – To Approve

##### March

Balance brought forward from year end 31 <sup>st</sup> March 2022	£24909.82
Add: Receipts to date	£31444.03
Less: Payments to date	£34635.91
Closing balance at 31 <sup>st</sup> March 2023	<b>£21717.94</b>
<b>Bank balances as at 31<sup>st</sup> March 2023</b>	
Current Account (6712)	£13243.00
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£8474.94
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£21717.94</b>

##### April

Balance brought forward from year end 31 <sup>st</sup> March 2023	£21717.94
Add: Receipts to date	£27035.32
Less: Payments to date	£4612.93
Closing balance at 31 <sup>st</sup> March 2023	<b>£44140.33</b>
<b>Bank balances as at 30<sup>th</sup> April 2023</b>	
Current Account (6712)	£35658.77
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£8481.56
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£44140.33</b>

Councillors considered for approval the bank reconciliation up to the 30<sup>th</sup> April 2023. It was proposed by Cllr Watts, Seconded by Cllr Sherwin and RESOLVED that the bank reconciliation up to 30<sup>th</sup> April 2023 be APPROVED.

#### d) Payments for authorisation and Payment in May 2023

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/5/23	£862.29

Staff expenses to (3/5)	Expenses/reimbursements	£48.60
O2	Sim only phone contract (May)	£13.20
Lyon Hall	Hire – MO83, MO91, MO79	£135.00
Npower	Electricity (variable DD) (May)	£
Nigel Aldritt	Lyon Carpark work	£325.00
PlusNet	Broadband	£21.60
SALC	SALC affiliation fees	£683.01
K&S Plantscapes	Ground maintenance	£600.00
Benbow Brothers	Sycamore trees	£900.00
John Powell	Permissive path	£400.00
<b>TOTAL</b>		<b>£3688.70</b>

Councillors considered for approval, payments for May 2023. It was proposed by Cllr Spenser, seconded by Cllr Cope and RESOLVED that the payments for March/April 2023 be APPROVED with the exception of the tree work invoice until the work is completed.

## 23/48 Planning Matters

a) To discuss the following planning applications:

i). **Application Reference: 23/01708/FUL**

**Address:** West of Oak Tree Cottage, Kenstone, Hodnet

**Proposal:** Change of use of land to facilitate siting of 2no. glamping units (part retrospective)

**RESOLVED to make NO COMMENT**

ii). **Application Reference: 23/01683/TCA**

**Address:** Westview, 11 School Lane, Marchamley, SY4 5LD

**Proposal:** Remove one stem overhanging road of 1 no ash(T1), reduce back overhanging branches by 2m to boundary of 3no ash (T2, T3, T6), 1no Holly (T4) and 1no Silver birch (T5) within Marchamley Conservation area

**RESOLVED to make NO COMMENT**

b) To note planning applications where representation period has passed:

i). **Application Reference: 23/01401/FUL & 23/01402/LBC**

**Address:** Ye Old Saddlery, 22 Drayton Rd, Hodnet

**Proposed:** Alterations to existing dwelling and workshop to provide two dwellings

**Decision:** Pending

c) **Planning Decisions for information:**

i). **Application Reference: 23/00837/FUL**

**Address:** West Side, Wollerton, Market Drayton

**Proposed:** Erection of two storey side extension following demolition of existing flat roofed utility/store

**Decision:** Grant

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**ii). Application Reference: 23/01211/FUL**

**Address:** High Bank, Wollerton, Market Drayton

**Proposed:** Erection of side extension, application of new brick skin around existing dwelling, new open porch and fenestration alterations

**Decision:** Grant

**23/49 Marchamley Community Club Trustees**

The documents were signed to make Hodnet Parish Council a trustee

**23/50 15 Old Auction Yard, Hodnet Verification**

All applications were discussed and the clerk will send those agreed as eligible.

**23/51 Hodnet Recreation Ground**

- Swing Seat – Clerk made a note of the damaged parts to get quotes on parts.
- Sycamore Hedge – Clerk to continue liaising with Benbows and Shropshire Council to have the hedge removed as agreed.

**23/52 Bus Shelter Damage**

Bus shelter has been made safe. Agreed to close claim with a view to replacing the Shelter with a brick/stone shelter in the near future.

**23/53 Coronation Event**

Cllr Freeman updated councillors on the success of the event. Locals enjoyed the Event including the tug of war and there were comments regarding holding similar Events in the future.

**23/54 Highways and Environmental – An opportunity for councillors to discuss matters causing concern/items requiring attention**

- Discussed the possibility of a permissive path from Wollerton to Hodnet. Clerk to investigate
- Hearne Lane grids still missing – clerk to contact council

**23/55 Street Lighting – To enable councillors to report items requiring attention and Lighting survey was discussed.**

- Clerk to continue looking at options for council taking on lights, repairs to lights and liaising with electric company re led lights

**23/56 Correspondence**

- a) Hodnet & Peplow Cricket Club Correspondence – Clerk to respond
- b) DLUHC consultation on Infrastructure levy
- c) SALC Update
- d) Cycling and Walking plan consultation
- e) Local Boundary commission – clerk to comment
- f) Fraud and Scam bulletin
- g) Recreation ground trees response
- h) Complaint re sycamore stumps and grass
- i) Ollerton to Peplow claimed route update
- j) Bike track complaint
- k) Travellers and litter complaint
- l) Land rental enquiry – no land



m) Recreation ground inspection notes – Cllr Parker to remove barbed wire

**23/57 Parish Matters** – An opportunity for councillors to bring to the council’s attention Matters of interest or concern.

- It was noted that Cllr Underwood is still looking after the trees from the jubilee

**23/58 Items for future agendas** – An opportunity for Councillors to bring items forward for The next agenda (no discussion or decisions to be made) for the next parish council meeting on Thursday 22<sup>nd</sup> June 2023.

There being no other business, the chairman declared the meeting closed at 8.55.

Approval of the Minutes from the Meeting held on 11<sup>th</sup> May 2023.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 22<sup>nd</sup> June 2023.

Signed by the Chairman.....