



# HODNET PARISH COUNCIL

## MINUTES

Of the full council meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 22<sup>nd</sup> June 2023 at 7.30pm

**Present:** Cllrs Alan Cope, Steve Freeman, John Matthews, John Parker, John Powell, Maryjayne Rees, Lin Sherwin, Emma Spenser, Jason Watts, Jayne Charman (clerk)  
Members of the public: 0

### **23/59 Welcome, Apologies and reasons for Absence**

Apologies received from Cllr Cope and Cllr Watts – Apologies accepted.

### **23/60 Appointments**

a) Co-option to fill two vacancies – Clerk to contact parish magazine to advertise

### **23/61 Declaration of Interest**

- Cllr Rees declared a non-pecuniary interest in item 23/68A.i) given her proximity to the property

### **23/62 Public Session**

- No members of the public were in attendance

### **23/63 Minutes from previous meeting**

- The Minutes from the Annual parish council meeting on 11<sup>th</sup> May 2023 were considered for approval. It was proposed by Cllr Powell and seconded by Cllr Parker and RESOLVED to APPROVE the minutes, which were then signed by the Chairman.

### **23/64 Reports**

- a) Clerks Report – To note
- b) Unitary councillor report – None
- c) Reports from councillors attending meetings or training - None

### **23/65 Finance**

#### **a) Payments to note against May bank statements**

#### **May**

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£15.48	DD	LG(FP)A 1963 s5
Npower	£401.23	DD	PCA 1957 s112 (1)
Staff Salary (12/5)	£862.29	BACS	LGA 1972 s112(2)
PNET	£21.60	DD	LGA 1972 s112
PNET	£21.60	DD	LGA 1972 s112

Grant (lunch club)	£100.00	BACS	LGA 1972 s111
<b>TOTAL</b>	<b>£1422.20</b>		

**b) Receipts to note against May bank statements**

**May**

RECEIPTS	AMOUNT
HWMC Rent	£56.50
Shropshire Council	£18563.41
HMRC Vat	£4257.73
COIF char	£351.77
Interest to 31 <sup>st</sup> May – 2250	£0.00
Interest to 31 <sup>st</sup> May - 9243	£8.24
<b>TOTAL</b>	<b>£23237.65</b>

**c) Bank reconciliation May – To Approve**

**May**

Balance brought forward from year end 31 <sup>st</sup> March 2023	£21717.94
Add: Receipts to date	£50272.97
Less: Payments to date	£6035.13
Closing balance at 31 <sup>st</sup> May 2023	<b>£65955.78</b>
<b>Bank balances as at 31<sup>st</sup> May 2023</b>	
Current Account (6712)	£57465.98
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£8489.80
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£65955.78</b>

- Councillors considered for approval the bank reconciliation up to the 31<sup>st</sup> May 2023. It was proposed by Cllr Parker, seconded by Cllr Spenser and **RESOLVED** that the bank reconciliation up to 31<sup>st</sup> May 2023 be **APPROVED**.

- d) Authorisation to move the £18563.41 neighbourhood fund money to the deposit account ending 9243 – Authorisation was given for the clerk to transfer the neighbourhood fund money received into the deposit account ending 9243.**

- e) Payments for authorisation and Payment in June 2023 including authorisation of Zurich insurance policy renewal – Councillors considered for approval payments for June 2023. It was proposed by Cllr Sherwin, seconded by Cllr Parker and **RESOLVED** that the payments for June 2023 be **APPROVED**. The Zurich Policy renewal was provided in correspondence and the renewal was **APPROVED**.**

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/6/23	£862.29
Staff expenses to (14/6)	Expenses/reimbursements	£76.50

O2	Sim only phone contract (May)	£15.48
Benbow brothers	Grind stumps sycamores	£120.00
Npower	Electricity (variable DD) (May)	£370.22
PlusNet	Broadband	£21.60
Zurich Insurance	insurance	£991.35
St Johns Ambulance	First aid cover coronation event	£126.72
Steve Freeman expenses	Bins for coronation event (ARR)	£72.00
Steve Freeman expenses	BSB sound coronation event	£240.00
ROSPA play safety	Playground inspection	£90.00
Internal auditor	Internal audit	£150.00
<b>TOTAL</b>		<b>£3136.16</b>

The coronation event was discussed and it was agreed to pay £50 as a charitable donation to Hodnet Social Clubs AED Fund for use of electric at the event.

- f) **Approve retrospectively payment to Simba IT services Ltd for £15 (Annual fee for SSL Certificate/website inv 10791 – The payment made by the clerk prior to the meeting to avoid any loss of IT service was APPROVED.**

### 23/66 Annual Accounts Year End 2022-2023

- a) Internal auditors report – To Approve  
Internal auditors report was circulated before the meeting and content was discussed. RESOLVED to ACCEPT and APPROVE the internal auditors report.
- b) To receive year end cash book and budgets  
This was circulated to councillors before the meeting RESOLVED to RECEIVE and ACCEPT the year end cash book and budgets.
- c) To complete, approve and sign the Annual Governance Statement 2022-2023 – The Council reviewed the Annual Governance Statement. RESOLVED to APPROVE.
- d) To complete, approve and sign the Accounting Statements for 2022-2023 – The council reviewed and agreed with the accounting statements. RESOLVED to APPROVE.

### 23/67 Grant Application

- i). Marchamley Community Club – The councillors considered the application and decided that £6250 being half of the project cost would be granted from CIL/NHF with the club match funding.

### 23/68 Planning Matters

- a) To discuss the following planning applications:

i). **Application Reference: 23/02231/FUL**  
**Address:** Radmoor Farm, Peplow, TF9 3JY  
**Proposal:** Proposed conversion of an existing red brick stable attached to the main farmhouse into a residential annexe  
**RESOLVED to SUPPORT with no comment**

**ii). Application Reference: 23/02384/FUL**

**Address:** Marchamley Farm, Marchamley Wood, Marchamley

**Proposal:** Proposed extension of agricultural buildings to form additional cattle housing and storage requirements

**RESOLVED to SUPPORT with no comment**

**iii). Application Reference: 23/02341/VAR**

**Address:** Land off Abbots Way, Hodnet, TF9 3NQ

**Proposal:** Variation of condition 2 attached to application ref no: 22/00741/FUL (11/1/23 decision)

**RESOLVED to make no comment**

**iv). Application Reference: 23/02107/TCA**

**Address:** 17 Drayton Rd, Hodnet

**Proposal:** Reduce in height to 3 metres approx. 5no. Lawson Cypress (H1) forming a hedge within Hodnet Conservation Area

**RESOLVED to make no comment**

**b) Planning Decisions & Enforcements for information:**

**i). Application Reference: 23/01708/FUL**

**Address:** Proposed glamping units west of Oak Tree Cottage, Kenstone, Hodnet

**Proposed:** Application under Section 73A of the Town and Country Planning Act 1990 for the change of use of land to facilitate siting of 2no. glamping units (Part retrospective)

**Decision:** Grant Permission

**ii). Application Reference: 23/01401/FUL & 23/01402/LBC**

**Address:** Ye Old Saddlery, 22 Drayton Rd, Hodnet, TF9 3NH

**Proposed:** Alterations to existing dwelling and workshop to provide two dwellings

**Decision:** Refuse

**iii) Enforcement case: 1 – Case was discussed**

**c) To discuss: Street Naming**

**i). Case reference: 23/05997/NEWSTN**

**Development site:** Land off Abbots Way, Hodnet

**Proposed street names:** Montgomery Way and Odenet Close, Hodnet

**Clerk to write to suggest the use of just one street name; Montgomery Way with it not necessary to use Odenet Close, which will be difficult to pronounce.**

**23/69 Website – Quote**

The clerk is to research parish council specific website providers who specialise in Compliance and regulations being met for parish councils

**23/70 Hodnet Recreation Ground**

- Swing seat – order parts as per B&S Chains (Midlands) Ltd quote.

- Sycamore hedge – Matter now resolved. Discussion on what to replace with will Take place at the same time as the recreation ground site visit to discuss the ROSPA Report.

**23/71 Highways and Environmental** – An opportunity for councillors to discuss matters causing concern/items requiring attention

- Spraying – Marchamley Rd, usual areas and war memorial – Clerk to organise
- Permissive path flood – requires path to be scraped, more surface putting on and a spray of the overgrown weeds. Cllr Powell would like to be contacted by someone from Shropshire Council. Clerk to contact relevant department.
- The Green Wedge (unnamed road on corner of Eastlands) – Road/path poor condition – clerk to contact Connexus
- Hearne Lane – One grid still not repaired – Clerk to contact council in addition to Cllr Cope
- Top of Hearne Lane across fields to Long Lane – Vegetation overgrown, footpaths need mowing

**23/72 Street Lighting** – To enable councillors to report items requiring attention and Discuss lighting survey

- Lights out, H35, H36, H50, H51, H24, H6, H11, H13

**23/73 Correspondence**

- a) Marchamley Community Club
- b) Enforcement case
- c) Website quote
- d) Zurich Insurance
- e) Fraud and Scam bulletin
- f) Chief Executives Bulletins
- g) Minutes of North Shropshire Area Committee
- h) SALC newsletter
- i) Safer Roads Project funding – Clerk enquire re speed monitoring, VAS
- j) Correspondence re dangerous traffic – clerk to write to the Bear to notify of complaint and request traffic turns left out of of carpark
- k) Freedom fibre
- l) Football team request – Clerk to contact both teams to find out exact requirements re days/times but provisionally both teams can use for the season. Would be nice is the junior team could contact the school to see if any local interest
- m) Helen Morgan MP visit

**23/74 Parish Matters** – An opportunity for councillors to bring to the council's attention Matters of interest or concern

**23/75 Items for future agendas** – An opportunity for Councillors to bring items forward for The next agenda (no discussion or decisions to be made) for the next parish council meeting on Thursday 27<sup>th</sup> July 2023.

There being no other business, the Chairman declared the meeting closed at 10.05pm

Approval of the Minutes from the Meeting held on 22<sup>nd</sup> June 2023.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday  
27<sup>th</sup> July 2023.

Signed by the Chairman..........