



HODNET PARISH COUNCIL

MINUTES

Of the full council meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 8th February 2024.

Present: Cllrs Alan Cope, John Matthews, John Parker, John Powell, Maryjayne Rees (chair), Cllr Gill, Jayne Charman (Clerk)

Members of the public: 0

24/18 Welcome, Apologies and reasons for Absence

Apologies had been received for Cllr Watts, Sherwin, Spenser, Crump, Underwood – Reasons accepted. Cllr Freemans apologies were sent before the meeting, but not received until after the meeting.

24/19 Declaration of Interest

Cllr Powell disclosed a non-pecuniary interest in 24/25 (planning) 24/00254/FUL.

24/20 Public Session

No members of the public present.

24/21 Minutes from previous meeting

The minutes from the parish council meeting on 4th January 2024 were considered for approval. It was proposed by Cllr Cope, seconded by Cllr Matthews and **RESOLVED** to **APPROVE** the minutes which were then signed by the Chairman.

24/22 Reports

- a) Clerks Report – To note
- b) Unitary councillor report – Cllr Gill updated councillors on Shropshire Councils challenges ahead with the budget gap and the draft local plan.
- c) Reports from councillors attending meetings or training - None

24/23 Finance

a) Payments to note against January bank statements

January

| PAYEE | AMOUNT | METHOD | AUTHORITY |
|--------------------------------|---------|--------|-------------------|
| O2 | £15.48 | DD | LG(FP)A 1963 s5 |
| Npower | £461.09 | DD | PCA 1957 s112 (1) |
| Staff Salary ^(12/1) | £919.59 | BACS | LGA 1972 s112(2) |
| PNET | £24.99 | DD | LGA 1972 S112 |

| | | | |
|---------------------|-----------------|------|----------------|
| PNET | £24.99 | DD | LGA 1972 S112 |
| Expenses (to3.1.24) | £51.35 | BACS | LG(FP)A1963 s5 |
| K S Plantscapes | £600.00 | BACS | HA1980 s96 |
| Xmas Tree | £50.00 | BACS | LGA1972 s111 |
| SLCC (CILCA) | £450.00 | BACS | LGA1972 s112 |
| TOTAL | £2597.49 | | |

b) Receipts to note against January bank statements January

| RECEIPTS | AMOUNT |
|-----------------------------------------|----------------|
| HWMC Rent | £56.50 |
| National grid wayleave | £65.39 |
| Interest to 31 st Oct – 2250 | £0.00 |
| Interest to 31 st Oct - 9243 | £24.00 |
| TOTAL | £145.89 |

c) Bank reconciliation January – To Approve January

| | |
|-------------------------------------------------------------------|------------------|
| Balance brought forward from year end 31 st March 2023 | £21717.94 |
| Add: Receipts to date | £51781.16 |
| Less: Payments to date | £36755.67 |
| Closing balance at 31 st January 2024 | £36743.43 |
| Bank balances as at 31st January 2024 | |
| Current Account (6712) | £18412.19 |
| Business Reserve Account (2250) | £0.00 |
| CIL Deposit Account (9243) | £18331.24 |
| Less unpresented cheques | £0.00 |
| TOTAL | £36743.43 |

Councillors considered for approval the bank reconciliation up to the 31st January 2024. It was proposed by Cllr Parker, seconded by Cllr Powell and RESOLVED that the bank reconciliation up to the 31st January 2024 by APPROVED.

d) Payments for Authorisation and payment in February 2024

| PAYEE | DESCRIPTION | AMOUNT |
|-------------------------|------------------------------|---------|
| Staff Salary | Due 12/2/24 | £933.79 |
| Staff expenses to (3/1) | Expenses/reimbursements | £51.35 |
| O2 (Jan) | Sim only phone contract | £15.48 |
| Npower Feb | Electricity (variable DD) | £490.78 |
| PlusNet Feb | Broadband | £24.99 |
| WJPS Software Ltd | Remainder of Website invoice | £915.00 |
| WJPS Software Ltd | Office 365 | £75.90 |

| | | |
|--------------|--------|-----------------|
| Poppy Appeal | Wreath | £25.00 |
| TOTAL | | £2532.29 |

The clerk apologised that the staff expenses listed were actually for the period up to 7/2/24 and totalled £42.60, not the listed £51.35.

Councillors considered for Approval the payments for February 2024. It was proposed by Cllr Matthews, seconded by Cllr Powell and RESOLVED that the payments for February 2024 be APPROVED.

e) Clerk training hours review

It was agreed that the clerk is to continue to be paid for 2 hours per week for training/studying of CILCA until the completion of CILCA.

24/24 Grant Applications

An amended grant application was received for the Peplow defibrillator. It was AGREED that the amount requested of £1182.50 would be granted from the Neighbourhood Fund.

24/25 Planning Matters

a) To discuss the following planning applications:

i). Application Reference: 24/00113/FUL Address:

8-10 Shrewsbury St, Hodnet, TF9 3NP

Proposal: Replacement Windows

RESOLVED to SUPPORT with no comment

ii). Application Reference: 24/00350/FUL

Address: Lodge Cottage, 21 Peplow, Market Drayton, TF9 3JP

Proposal: Modify existing rear lean-to and erection of new 2 storey side/rear extension

RESOLVED to SUPPORT with no comment

Applications received after the Agenda created:

i). Application Reference: 24/00254/FUL

Address: West Midlands Shooting Ground, Kenstone, Hodnet

Proposal: Proposal for a series of acoustic bunds on an existing shooting ground located at West-midlands shooting grounds

RESOLVED to SUPPORT with no comment

ii). Application Reference: 24/00391/FUL

Address: The Fields, Websters Lane, Hodnet,

Proposal: Erection of ground floor and first floor extensions and alterations (revision to 23/03080/FUL)

RESOLVED to SUPPORT with no comment

b.) Planning Decisions for information:

i). Application Reference: 23/04887/FUL

Address: Rangers Lodge, Marchamley, Shrewsbury, SY4 5LE

Proposal: Installation of ground mounted photovoltaic array **Decision:**
Grant Permission

ii). Application Reference: 23/04860/FUL & 23/04861/LBC

Address: Ye Old Saddlery, 22 Drayton Rd, Hodnet, TF9 3NH

Proposed: Alterations to existing dwelling and workshop to provide two dwellings affecting a grade II listed building

Decision: Refuse

24/26 Website/email

Clerk updated that the .gov email and website was live and more documents are to uploaded. The new contact details have been advertised on parish noticeboards, a request has been placed to have the details and link on the hodnet.org page and the clerk will also arrange for this to be in the parish magazine.

24/27 Policies

The clerk had reviewed and distributed proposed Financial Regulations, Standing Orders and Code of Conduct to Councillors prior to the meeting.

It was Proposed by Cllr Parker, Seconded by Cllr Matthews and AGREED that the Financial Regulations, Standing Orders and Code of Conduct be ADOPTED.

24/28 Proposed dates for future meetings

Dates were agreed although it was agreed that some dates are subject to change due to national and local elections and any alterations would be publicised on the website and noticeboards.

21st March 2024 -Annual Parish Meeting at 7pm with full council meeting afterwards

9th May 2024 – Annual meeting of the Council

20th June 2024

25th July 2024

5th September 2024

17th October 2024

28th November 2024

9th January 2025

13th February 2025

27th March 2025- Annual Parish meeting at 7pm with full council meeting afterwards

8th May 2025 – Annual meeting of the Council

24/29 Annual Parish Meeting

Clerk confirmed reports to be sought and that the parish meeting would be advertised on the noticeboards, website and in the parish magazine.

24/30 Defibrillators

The clerk discussed defibrillators in the village and associated costs to consider for future planning. More information is required regarding the Marchamley defibrillator correspondence and guardianship. Clerk will enquire further.

24/31 D-Day

Councillors noted the D-Day information within correspondence. Agreed this would be added to the next agenda.

24/32 Highways and Environmental

- Discussed Shropshire Councils plans for average speed cameras on A41. Concerned this would lead to increase of traffic through the village trying to avoid the main road. Arctics using the village as a cut-through is an issue. Clerk to raise this with the relevant authority.

24/33 Street Lighting

The clerk reported that all street lights reported had been fixed to the best of her knowledge and passed on apologies from the engineers regarding the time taken to get repairs carried out. Clerk was notified that H9 and H13 not working so to report.

24/34 Correspondence

- a.) Nalc Chief Executive bulletins
- b.) North Shropshire Area Committee Minutes
- c.) Fraud Bulletin January 2024
- d.) West Mercia PCC correspondence
- e.) West Mercia Police Chief Constable correspondence
- f.) Neighbourhood fund – April 2024
- g.) Correspondence from Crane Quality Counselling
- h.) Shropshire Planning Enforcement correspondence
- i.) Further information re grant application (AED)
- j.) Marchamley AED – clerk to enquire further to discuss guardianship and ongoing maintenance
- k.) Correspondence re Hodnet Social Club Drive/Car park - Clerk to obtain quotes for remedial work on the drive & lighting
- l.) D Day Correspondence (sent via email)

24/35 Parish Matters

Station Rd Hedge cutting to be organised.

24/36 Items for future agendas

D-Day discussion

There being no other business the Chairman declared the meeting closed at 9.05pm

DRAFT