



# **HODNET PARISH COUNCIL**

## **MINUTES**

Of the full council meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 4<sup>th</sup> January 2024.

**Present:** Cllrs Alan Cope, Sarah Crump, Steve Freeman, John Matthews, John Parker, John Powell, Maryjayne Rees, Lin Sherwin, Ross Underwood, Jason Watts, Jayne Charman (Clerk)  
**Members of the public:** 0

**24/1 Welcome, Apologies and reasons for Absence**  
Cllr Spenser was absent.

**24/2 Declaration of Interest – None.**

**24/3 Public Session – No member of the public present.**

**24/4 Minutes from previous meeting –** The minutes from the parish council meeting on 23<sup>rd</sup> November 2023 were considered for approval. It was proposed by Cllr Sherwin, seconded by Cllr Cope and **RESOLVED** to **APPROVE** the minutes, which were then signed by the Chairman.

**24/5 Reports**

- a) Clerks Report – To note
- b) Unitary councillor report – None.
- c) Reports from councillors attending meetings or training – None.

**24/6 Finance**

**a) Payments to note against November/December bank statements**

### **November**

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£15.48	DD	LG(FP)A 1963 s5
Npower	£385.99	DD	PCA 1957 s112 (1)
Staff Salary (12/11)	£862.49	BACS	LGA 1972 s112(2)
PNET	£24.99	DD	LGA 1972 S112
<b>TOTAL</b>	<b>£1288.95</b>		

### **December**

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£15.48	DD	LG(FP)A 1963 s5
Npower	£443.84	DD	PCA 1957 s112 (1)
Staff Salary (12/12) Inc agreed backpay	£1322.46	BACS	LGA 1972 s112(2)

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Expenses (to 22/11)	£48.60	BACS	LG(FP)A1963 s5
Benbow Brothers	£900.00	BACS	HA1980 s96(5)
Highline Electrical	£2659.20	BACS	PCA1957 ss3 (1)
<b>TOTAL</b>	<b>£5389.58</b>		

**b) Receipts to note against November/December bank statements**

**November**

RECEIPTS	AMOUNT
HWMC Rent	£56.50
CCLA Investment	£356.72
Interest to 31 <sup>st</sup> Oct – 2250	£0.00
Interest to 31 <sup>st</sup> Oct - 9243	£24.93
<b>TOTAL</b>	<b>£438.15</b>

**December**

RECEIPTS	AMOUNT
HWMC Rent	£56.50
Interest to 31 <sup>st</sup> Oct – 2250	£0.00
Interest to 31 <sup>st</sup> Oct - 9243	£22.33
<b>TOTAL</b>	<b>£78.83</b>

**c) Bank reconciliation November/December – To Approve**

**November**

Balance brought forward from year end 31 <sup>st</sup> March 2023	£21717.94
Add: Receipts to date	£51556.44
Less: Payments to date	£28768.60
Closing balance at 30 <sup>th</sup> November 2023	<b>£44505.78</b>
<b>Bank balances as at 30<sup>th</sup> November 2023</b>	
Current Account (6712)	£23561.67
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£20944.11
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£44505.78</b>

**December**

Balance brought forward from year end 31 <sup>st</sup> March 2023	£21717.94
Add: Receipts to date	£51635.27
Less: Payments to date	£34158.18
Closing balance at 30 <sup>th</sup> December 2023	<b>£39195.03</b>
<b>Bank balances as at 30<sup>th</sup> December 2023</b>	
Current Account (6712)	£20887.79
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£18307.24

Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£39195.03</b>

Councillors considered for approval the bank reconciliation up to the 30<sup>th</sup> December 2023. It was proposed by Cllr Watts, seconded by Cllr Sherwin and RESOLVED that the bank reconciliation up to the 30<sup>th</sup> December 2023 be APPROVED.

**d) Payments for Authorisation and payment in January 2024**

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/1/24	£933.79
Staff expenses to (3/1)	Expenses/reimbursements	£51.35
O2 (Jan)	Sim only phone contract	£15.48
Npower Jan	Electricity (variable DD)	£VARI
PlusNet Jan	Broadband	£24.99
K&S Landscapes	Rec ground maintenance	£600.00
<b>TOTAL</b>		<b>£1625.61</b>

Councillors considered for approval the payments for January 2024. It was proposed By Cllr Cope, seconded by Cllr Matthews and RESOLVED that the payments for January 2024 be APPROVED.

**24/7 Grant Applications** – 1 application received regarding a defibrillator/AED for Peplow. Capital cost of equipment can be covered and is agreed, however, clerk will contact to explain they can revise their application to cover more of the capital cost, but not any ongoing costs or ongoing liability. Further information required which clerk will request.

**24/8 Budget & Precept** – The draft budget was considered amended and agreed. A precept figure of £28,237.00 was proposed by Cllr Cope, Seconded by Cllr Powell and Agreed.

**24/9 Planning Matters**

**a) To discuss the following planning applications:**

**i). Application Reference: 23/04887/FUL**

**Address:** Rangers Lodge, Marchamley, Shrewsbury, SY4 5LE

**Proposal:** Installation of ground mounted photovoltaic array

**RESOLVED to SUPPORT with no comment**

**b.) Planning Decisions for information:**

**i). Application Reference: 23/04515/FUL**

**Address:** 11 Drayton Rd, Hodnet, Market Drayton, TF9 3NF

**Proposal:** Replacement doors and windows

**Decision:** Grant Permission

**ii). Application Reference: 23/02341/VAR**

**Address:** Land off Abbots Way, Hodnet, TF9 3NQ

**Proposed:** Variation of condition 2 (approved plans) attached to application 22/00741/FUL

**Decision:** Withdrawn

**iii). Application Reference: 23/03494/FUL**

**Address:** Claremont, Wood Lane, Wollerton, TF9 3NY

**Proposed:** Erection of general purpose agricultural building

**Decision:** Grant permission

**iv). Application Reference: 23/03882/FUL**

**Address:** Peplow Hall, Peplow, TF9 3JP

**Proposed:** Application under Section 73A of the Town and Country Planning Act 1990 for change of use of seven dwellings, workshop and ancillary building to seven holiday lets (part-retrospective), spa, functions and commercial venue along with associated works (resubmission)

**Decision:** Grant Permission

**v). Application Reference: 23/03883/LBC**

**Address:** Peplow Hall, Peplow, TF9 3JP

**Proposed:** Listed building consent for amended window/doors in the Tithe Barn, new window in Orchard Croft and workshop to facilitate the change of use to holiday lets, spa, wedding and commercial venue affecting grade II listed buildings (resubmission)

**Decision:** Grant Permission

**24/10 Website/email** – Clerk updated that the new email was now working and the clerk would notify necessary parties as soon as the website is finalised. Clerk will send a link to councillors to approve the site with it going live before the next meeting.

**24/11 Policies** – The clerk updated that the current approved policies will be added to the new website with policies needing review to be emailed to councillors in advance of the next meeting.

**24/12 Hodnet Recreation Ground** – The clerk presented some initial options for a shelter on the recreation ground. Clerk will present more detailed options for the shelter, bench and picnic table at a future meeting.

**24/13 Highways and Environmental** – Potholes on Paradise and Long Lane and mud on the road up to Marchamley. Councillors have reported on Fix My Street.

**24/14 Street Lighting** – Clerk has added a section to the new website to aid reporting Streetlights. She is also updating the current lighting maps and is liaising with National Grid/Npower regarding reductions to our unmetered supply due to the LED lights fitted.

- The streetlights code sticker also has an out of date phone number on for reporting In the short term, Cllr Freeman will paint over the number to avoid this being used Whilst leaving the code visible. Any new labels will need professionally printing with The current clerk phone number.

- H17, H19, (H24, H27 reported), H35

**24/15 Correspondence (For information)**

- a) Updates re dangerous branches reported
- b) 2024/25 Council Tax Precept
- c) Incident in Hodnet
- d) PCC Budget Survey
- e) Town/Parish Boundary Review
- f) SALC training/events 2024
- g) Update from Helen Morgan MP
- h) Streetlight LED Replacement Programme Update (Shropshire Council)
- i) SALC Bulletins
- j) Fraud & Scam Bulletin
- k) Understanding neighbourhood plans
- l) TRT LED light specification
- m) Footpath bridge/blocked path email (Clerk corresponding with Footpath group)
- n) Flooded highway along Mickley Lane
- o) Grant request

**24/16 Parish Matters – None**

**24/17 Items for future agendas – None**

There being no other business the Chairman declared the meeting closed at 9.00pm.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 8<sup>th</sup> February 2024.

Signed by the Chairman.....

