



HODNET PARISH COUNCIL

MINUTES

Of the FULL COUNCIL MEETING of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 20th June 2024.

Present: Cllrs Sarah Crump, Steven Freeman (Chair), John Matthews, John Parker, John Powell, Maryjayne Rees, Lin Sherwin, Jayne Charman (Clerk)

Members of the public: 0

24/70 Welcome, Apologies and reasons for Absence

Apologies had been received from Cllr Spenser, Cllr Cope, Cllr Underwood and Cllr Gill– Reasons accepted.

24/71 Declaration of Interest – None

24/72 Public Session -No members of public present

24/73 Minutes from previous meeting

The minutes from the parish council meeting on 9th May 2024 were considered for approval. It was proposed by Cllr Matthews, seconded by Cllr Sherwin and RESOLVED to APPROVE the minutes which were then signed by the Chairman.

24/74 Reports

- a) Clerks Report – Verbal report given - To Note.
- b) Unitary councillor report – None
- c) Reports from councillors attending meetings or training - None

24/75 Finance

a) Payments to note against May bank statements

May

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£16.84	DD	LG(FP)A 1963 s5
Npower	£1180.31	DD	PCA 1957 s112 (1)
Staff Salary (12/5)	£933.79	BACS	LGA 1972 s112(2)
PNET	£26.96	BACS	LG(FP)A 1963 S5
K&S Landscapes	£600.00	BACS	HA 1980 S96
Highline Electrical	£1238.40	BACS	PCA 1957 SS3(1)
Highline Electrical	£2220.00	BACS	PCA 1957 SS3(1)

Clerk Expenses (to 1.5.24)	£48.60	BACS	LGA 1972 S112
J Powell permissive path	£400.00	BACS	PHA 1875 S164
SALC membership	£695.75	BACS	LGA 1972 S143
HMRC paye	£38.58	BACS	LGA 1972 s112
TOTAL	£7399.23		

b) Receipts to note against May bank statements

May

RECEIPTS	AMOUNT
Shropshire Council	£13217.75
HWMC	£56.50
CCLA investment	£357.24
HMRC Vat return	£3266.17
Interest to 31 st May– 2250	£0.00
Interest to 31 st May - 9243	£19.93
TOTAL	£16917.59

c) Bank reconciliation May – To Approve

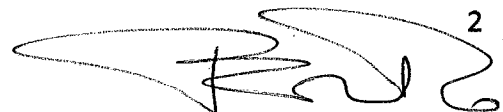
May

Balance brought forward from year end 31 st March 2024	£31264.13
Add: Receipts to date	£45233.97
Less: Payments to date	£9792.80
Closing balance at 31 st May 2024	£66705.30
Bank balances as at 31st May 2024	
Current Account (6712)	£51430.12
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£15275.18
Less unrepresented cheques	£0.00
TOTAL	£66705.30

Councillor considered for Approval the bank reconciliations up to the 31st May 2024. It was proposed by Cllr Sherwin, seconded by Cllr Crump and RESOLVED that the bank reconciliation up to the 31st May 2024 be APPROVED.

d) Payments for authorisation and Payment in June 2024

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/6/24	£933.79
Staff expenses to (12/6/24)	Expenses/reimbursements	£152.79

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O2	Sim only phone contract (DD)	£21.14
Npower	Electricity (variable DD) 19/6	£1096.60
Bernard Townson	Internal audit	£150.00
PlusNet	Broadband	£26.96
Simba	Annual SSL Certificate	£15.00
Defibstore	Replacement pads	£166.80
TOTAL		£2563.08

Councillors considered for approval the payments for June 2024. It was proposed by Cllr Matthews, seconded by Cllr Powell and RESOLVED that the payments for June 2024 be APPROVED.

e.) To Note: Payment to Simba for £15 made by the clerk via delegated power to avoid late payment. Payment noted and approved.

f.) Authorisation to move £13217.75 Neighbourhood fund to the deposit account ending 9243 – Unanimously agreed to authorise the transfer.

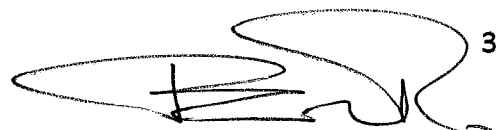
g.) To Approve Zurich insurance policy renewal – long term agreement – As per the long term agreement, Cllr Sherwin proposed to accept and approve the renewal, Cllr Freeman seconded – Approved renewal.

h.) Approve renewal of O2 sim only 2yr contract at £11+vat pm – Proposed Cllr Crump, Seconded Cllr Freeman – Approved contract renewal.

i.) Pension requirements – Clerk explained a pension scheme was set up to ensure compliance with the pension regulator rules.

24/76 Annual Accounts Year End 2023-2024

- a.) Internal Auditors Report – The report was circulated to councillors before the meeting. RESOLVED to ACCEPT the internal auditors report.
- b.) To receive year end cash books and budgets – This was circulated to councillors before the meeting. RESOLVED to RECEIVE and ACCEPT the year end cash book and budget.
- c.) To complete, approve and sign the Annual Governance Statement 2023-2024 – The council reviewed the Annual Governance Statement. RESOLVED to APPROVE and signed.
- d.) To complete, approve and sign the Accounting Statements for 2023-2024 – The council reviewed and agreed with the accounting statements – RESOLVED to APPROVE.
- e.) Consider appointment of internal auditor for 24-25 – It was agreed to appoint Mr Townson for the 24-25 internal audit.
- f.) To note dates of Notice of public rights & publication of unaudited AGAR – The clerk confirmed that the period set for the exercise of public rights commence on Monday 24th June 2024 and end on Friday 2nd August 2024.



24/77 Grant Application – The grant application for St Lukes Churchyard was considered and it was decided that £1000 would be granted as requested.

24/78 Planning Matters

a) To note planning applications where representation period has passed:
(councillors advised)

i). Application Reference: 24/01749/FUL & 24/01750/LBC

Address: Rakepark Lodge, Weston under Redcastle, SY4 5JY

Proposed: Erection of a single storey extension affecting a grade II listed building

No comment made

b) To discuss the following planning applications:

i). Application Reference: 24/02169/FUL

Address: 3 Barns Lane, Marchamley, SY4 5JU

Proposed: Internal reconfiguration, replacement of all doors and windows, widening of door aperture to garage, widening of front door aperture, change of material to front elevation & installation of roof light

RESOLVED to SUPPORT with NO COMMENT

c) Planning Decisions for Information:

i). Application Reference: 24/01073/OHL

Address: Land at Marchamley, SY4 5LE

Proposed: Replace three spans of existing open wire conductor with a bunched ABD conductor totalling 140m

Decision: No objection

ii). Application Reference: 24/01051/FUL

Address: Moldy Warp, 21 Lostford, TF9 3LT

Proposed: Erection of single storey side extension following removal of existing conservatory

Decision: Grant Permission

iii). Application Reference: 24/01198/VAR

Address: Bowling Fields, The Avenue, Peplow, TF9 3JL

Proposed: Variation of condition 2 attached to planning permission 18/05892/FUL

Decision: Grant permission

iv). Application Reference: 24/01219/FUL

Address: Bowling Fields, The Avenue, Peplow, TF9 3JL

Proposed: Erection of agricultural building and extension of vehicular access and hardstanding (retrospective)

Decision: Grant Permission

A handwritten signature in black ink, followed by the number '4' written in a small, simple font.

v). Application Reference: 24/01261/FUL
Address: Weobley Farm, Hodnet, TF9 3JJ
Proposed: Erection of agricultural building
Decision: Grant Permission

24/79 Policies – for Approval – This item was deferred to a future meeting.

24/80 Asset Register – The insurance values were discussed and the clerk to enquire about increasing streetlight damage cover.

24/81 Hodnet Recreation Ground

- Draft recreation ground usage rules were discussed. Clerk to make alterations and provide an updated draft for approval.
- Clerk to prompt removal of play area bench

24/82 Defibrillators

- Peplow Defibrillator – Awaiting to hear if location has been approved.
- Fire station defibrillator – New pads have been delivered.
- Marchamley defibrillator – Councillors agreed to fund the new defibrillator from AED Donate and Cllr Freeman agreed to take over the guardianship. Clerk to enquire as to whether the box is heated.

24/83 Highways and Environmental

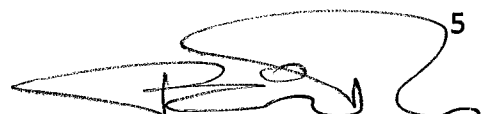
- Bus shelter & red phone box – Cllr Crump to contact property owners to ask if they can cut back the trees and foliage which is overhanging and covering the area.
- Spraying – Clerk to follow up
- Wollerton permissive path – clerk to follow up

24/84 Street Lighting

- The clerk is updating the three streetlight maps to make it easier to report and fix the streetlights
- The clerk explained that most electric suppliers are not taking on unmetered supplies. The options were presented to councillors and it was unanimously agreed to accept the 1 year SSE contract.
- The clerk updated councillors that a letter had been sent regarding the LED complaint as per advice.

24/85 Correspondence

- a) Digital skills programme
- b) Fix my street Parish clerk – new system
- c) Freedom Fibre proposed telegraph poles
- d) Community led concern – the Avenue
- e) Local plan consultation
- f) Squirrel Inn letter
- g) Zurich insurance renewal documents
- h) New dog constraints – public spaces protection order



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- i) Recreation ground draft rules
- j) Media release – Hospitals
- k) Internal auditors report
- l) On the beat Newsletter
- m) Update on Ollerton to Peplow route
- n) Information on general election
- o) Grant request – St Lukes Churchyard
- p) Cost for Marchamley defibrillator replacement
- q) Parishioner request – Wollerton Meadows – clerk to email letter confirming local connection
- r) SSE contract offer
- s) Shropshire Council Joint energy scheme
- t) AGAR

24/86 Parish Matters – An opportunity for councillors to bring to the council’s attention Matters of interest or concern

24/87 Items for future agendas

- Permissive path agreement (Marchamley – Hodnet)

There being no other business the Chairman declared the meeting closed at 9.10pm

Approval of the Minutes from the Meeting held on Thursday 20th June 2024

Minutes Accepted and Approved by Hodnet Parish Council at a meeting on Thursday 25th July 2024.

Signed by the Chairman.....

