



HODNET PARISH COUNCIL

MINUTES

Of the FULL COUNCIL meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 24th July 2025 at 7.30pm

Present: Cllrs Mark Gilbert, John Matthews, John Parker, John Powell, Lin Sherwin (chair), Jason Watts, Jayne Charman (Clerk)

Members of the public: 0

25/80 Welcome, Apologies and reasons for Absence

Cllr Gallivan, Cope and Underwood sent apologies – reasons accepted

25/81 Appointments

There are currently two vacancies for councillor

25/82 Declaration of Interest

None

25/83 Public Session

No members of the public present

25/84 Minutes from previous meeting

The Minutes from the full council meeting on 19th June 2025 were considered for Approval. It was proposed by Cllr Watts, seconded by Cllr Matthews and RESOLVED to APPROVE the minutes which were then signed by the Chairman.

25/85 Reports

- a) Clerks Report – To note
- b) Unitary councillor report – none, but apologies received for July and Septembers meeting
- c) Reports from councillors attending meetings or training - none

25/86 Finance

a) Payments to note against June bank statements

PAYEE	AMOUNT	METHOD	AUTHORITY
SALC	£784.16	BACS	LGA 1972 S143
Lyon Memorial Hall	£2288.00	BACS	LG(MP)A 1976 S19
K&S Landscapes	£660.00	BACS	HA 1980 S96
Zurich Insurance	£923.28	BACS	LGA 1972 S111
Clerk expenses to 7/5	£61.80	BACS	LGA 1972 S112
O2	£14.18	DD	LG(FP)A 1963 S5

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Staff salary (12/6)	£978.84	BACS	LGA 1972 s112(2)
Simba IT	£15.00	BACS	LGA 1972 S142
SSE	£34.21	DD	PCA 1957 S112(1)
SSE	£632.79	DD	PCA 1957 S112(1)
Clerk expenses to 18/6	£48.60	BACS	LGA 1972 S112
B Townson audit	£150.00	BACS	LGA 1972 S111
PNET	£28.68	DD	LGA 1972 S112
Glasdon	£2196.61	BACS	PCA 1957 SS1(1&7)
TOTAL	£8816.15		

b) Receipts to note against June bank statements

RECEIPTS	AMOUNT
Interest to 30 th June- 2250	£0.00
Interest to 30 th June- 9243	£16.68
HWMC rent	£56.50
HMRC vat return	£3351.26
Shropshire Council NHF	£50684.64
TOTAL	£54109.08

c) Bank reconciliations – June– To Approve

Balance brought forward from year end 31 st March 2025	£31779.83
Add: Receipts to date	£87287.67
Less: Payments to date	£13128.80
Closing balance at 30 th June 2025	£105938.70
Bank balances as at 30th June 2025	
Current Account (6712)	£89487.22
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£16451.48
Less unrepresented cheques	£0.00
TOTAL	£105938.70

Councillors considered for approval the bank reconciliation up to the 30th June 2025. It was proposed by Cllr Watts, seconded by Cllr Powell and RESOLVED that the bank reconciliation up to 30th June 2025 be APPROVED.

d) Payments for authorisation and Payment in July 2025

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/7/25	£978.84
Staff expenses to (23/7/25)	Expenses/reimbursements	£105.40
O2 (July)	Sim only contract (DD)	£14.18
PlusNet (July)	Broadband	£28.68
SSE	July 25	£653.91
SSE	July 25	£35.35
Lyon Memorial Hall	Inv MO149 Jan-May hire	£110.00



SALC	Training 18/6/25 policies	£20.00
K&S Landscapes	Ground maintenance 2 nd qtr	£660.00
Playsafety Ltd	ROSPA Annual inspection	£120.00
HMRC	PAYE	£252.84
TOTAL		£2979.20

In addition, Invoices received after the agenda was published from SSE for £2.29 and £42.18 and an invoice to Stoke on Tern PC for the Ollerton to Peplow costs of £1650.

Councillors considered for approval all payments for July 2025. It was proposed by Cllr Matthews, seconded by Cllr Powell and RESOLVED that the payments for July 2025 be approved.

e.) NHF transfer – Cllr Powell proposed, Cllr Sherwin seconded and Resolved to Authorise the transfer of £50684.64 from the current account to the business reserve account.

f.) Quarterly budget report & Internal checks – The internal checklist and quarterly budget report was received. Cllr Gilbert Proposed, Cllr Matthews seconded and Resolved to Accept and Approve the internal checks and quarterly budget report.

g.) Scribe/accounting packages – Following a report from Cllr Watts and subsequent discussion, a vote was taken where it was unanimously agreed to Approve using Scribe as per the quote received at the last meeting.

h.) SSE contract and billing – The Clerk explained that SSE would not offer a full term quote until they had moved our accounts to half hourly billing. They hope to have done this by 31/10/25 but in the interim it was agreed to accept a contract up to the 31/10/25 which is at a cheaper rate than the existing one.

i.) Councillor training courses – Councillors unanimously approved for Cllr Gallivan and Cllr Sherwin to attend training courses through SALC.

j.) Further to the recently published Local Government Services Pay Agreement 25/26 it was unanimously agreed to implement the new rate of pay and backpay from April 25 for the Clerk.

25/87 Policies for Discussion & Approval

It was unanimously agreed to adopt The Code of Conduct, Standing Orders, Financial Regulations and Scheme of Delegation which had been distributed to councillors in advance of the meeting.

25/88 Planning Matters

a) Planning – For Information only

i). Application Reference: 25/02249/AGR
Address: 25 The Avenue, Peplow, TF9 3JL



Proposed: Steel framed, general purpose agricultural storage building

b) Planning – For discussion

ii.) Application Reference: 25/02519/TCA

Address: Unicorn Court, Shrewsbury St, Hodnet, TF9 3NP

Proposed: Reduce by 20% 1no Scots Pine within Hodnet Conservation Area

c) Planning – Decisions for information

i). Application Reference: 25/01603/FUL

Address: The Old Manor House, 3 School Lane, Marchamley, SY4 5LD

Proposed: Erection of oak framed car barn/workshop and open log store at rear following removal of existing carport

Decision: Grant Permission

ii). Application Reference: 25/01720/FUL

Address: 2 School Lane, Marchamley, SY4 5LD

Proposed: Erection of replacement utility & treatment plant

Decision: Grant Permission

iii). Application Reference: 25/01130/FUL

Address: Little Briar, 12 School Lane, Marchamley, SY4 5LD

Proposed: conversion of existing garage

Decision: Grant Permission

iv). Application Reference: 25/01331/FUL

Address: Lostford Manor, Mickley, Tern Hill, TF9 3QW

Proposed: Erection of rear extension to replace the ad hoc existing extension and 2 bay garage with storage

Decision: Grant Permission

25/89 Hodnet Recreation Ground

- Receive/discuss the Rospa Report – It was agreed to review the ROSPA report at a meeting on site at the Recreation Ground
- Update on Glasdon order – The order should be arriving within the week.
- Hedge removal/trimming – Quotes were discussed. Further quotes to be obtained.
- Use of recreation ground for Football team – Cllr Sherwin updated councillors as to which football teams were currently using the pitch
- Tarmac – Councillors discussed area to be tarmacked. Councillors will meet with potential contractors to discuss the quotes in detail.

25/90 Lyon Hall carpark

- Cllr Gilbert to arrange a further quote for cutting back the trees/foliage in the carpark and Clerk to obtain costs for cleaning/sweeping and to refresh the three quotes for line painting.

25/91 Improved Heritage Information



- Cllr Watts proposed having a central display board in the village to publicise the historic areas of interest in the area including the gardens, walks, the Pound. Councillors agreed this was a good idea and for Cllr Watts to present further information when available.

25/92 Highways and Environmental

- The Pound – awaiting quote for repairs to be undertaken
- Speeding complaints, pedestrian crossing, Hodnet & Hawkstone Hall traffic – It was noted that Shropshire Council had not responded to correspondence from councillors or the Clerk on the Hawkstone issue or various speeding and traffic issues. Cllr Gilbert is to draft a letter containing issues in the village and suggested improvements with the Clerk to assist. This information is to be sent to the local MP. Hawkstone have agreed to erect signage to assist their customers in leaving the Hall safely with preferred directions of travel.

25/93 Street Lighting

M6 has been satisfactorily fitted with shields to avoid excess light within properties.

25/94 Correspondence

- a.) Email re Town & Parish Councils survey
- b.) Future of Neighbourhood plans email
- c.) Minutes of NSAC
- d.) SALC weekly briefings
- e.) On the Beat Newsletter
- f.) Fraud Bulletin
- g.) Speeding correspondence
- h.) ROSPA report (Via email)
- i.) Local Nature Recovery Strategy

25/95 Parish Matters – none

25/96 Items for future agendas

- Clerk is to research other more council specific banking arrangements.

There being no other business, the Chairman declared the meeting closed at 9.30pm

Approval of the Minutes from the meeting held on 24th July 2025.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 4th September 2025.

Signed by the Chairman.....


