



HODNET PARISH COUNCIL

MINUTES

Of the FULL COUNCIL meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 27th November 2025 at 7.30pm

Present: Cllrs Alan Cope, Sally Gallivan, Mark Gilbert, John Matthews, John Parker, John Powell, Lin Sherwin, Jayne Charman (Clerk), members of the public: 2.

25/131 Welcome, Apologies and reasons for Absence

Apologies were received from Cllr Watts and Cllr Underwood – Reasons Accepted.

25/132 Appointments

Cllr Sherwin proposed Mr Richard Miller be co-opted as a councillor. Cllr Gilbert seconded and all unanimously agreed. Cllr Miller completed a declaration of Acceptance of Office. This leaves one parish councillor vacancy.

25/133 Declaration of Interest - None

25/134 Public Session

A parishioner spoke regarding Mickley and Lostford Lanes, traffic, road condition and speeding concerns, a planning application and a meeting to be held. Councillors confirmed they would attend the meeting and would be discussing the matters raised in more detail to decide on any action required.

25/135 Minutes from previous meeting

The Minutes from the full council meeting on 16th October 2025 were considered for Approval. It was proposed by Cllr Powell, seconded by Cllr Cope and RESOLVED to APPROVE the Minutes which were then signed by the Chairman.

25/136 Reports

- a) Clerks Report – To note
- b) Unitary councillor report – none
- c) Reports from councillors attending meetings or training – none

25/137 Finance

a) Payments to note against October bank statements

PAYEE	AMOUNT	METHOD	AUTHORITY
Scribe	£42.00	DD	LGA 1972 s111
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O2	£14.18	BACS	LG(FP)A 1963 S5
Staff salary (12/10)	£1004.09	BACS	LGA 1972 s112(2)
SALC	£61.00	BACS	LGA 1972 s111

Lyon Memorial Hall	£572.00	BACS	LG(MP)A 1976 s19
Clerk expenses to 15/10	£48.60	BACS	LGA 1972 S112
SLCC	£190.00	BACS	LGA 1972 s143
PKF Auditors	£252.00	BACS	LGA 1972 s111
K&S Plantscapes	£660.00	BACS	HA 1980 s96
Stoke on Tern PC	£1555.25	BACS	LGA 1972 s250
Pnet	£22.16	DD	LGA 1972 S112
Nobridge Nursery	£441.00	BACS	HA 1980 s96
HMRC	£325.59	DD	LGA 1972 s112
TOTAL	£5229.87		

b) Receipts to note against October bank statements

RECEIPTS	AMOUNT
Interest to 31 st October – 2250	£0.00
Interest to 31 st October - 9243	£57.18
Hodnet Medical Centre wayleave	£572.00
TOTAL	£629.18

c) Bank reconciliations – October – To Approve

Balance brought forward from year end 31 st March 2025	£31779.83
Add: Receipts to date	£88796.24
Less: Payments to date	£29252.95
Closing balance at 31 st October 2025	£91323.12
Bank balances as at 31st October 2025	
Current Account (6712)	£24901.04
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£66422.08
Less unpresented cheques	£0.00
TOTAL	£91323.12

Councillors considered for approval the bank reconciliation up to the 31st October 2025. It was proposed by Cllr Powell, seconded by Cllr Cope and RESOLVED that the bank reconciliation up to 31st October 2025 be APPROVED.

d) Payments for authorisation and Payment in December 2025

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/12/25	£1010.29
Staff expenses to (26/11)	Expenses/reimbursements	£48.60
O2	Sim only contract (DD)	£14.18
PlusNet	Broadband	£22.16
SSE	Sept 25 (not taken by dd)	£469.90
SSE	Oct 25 (not taken by dd)	£562.75
SSE	Nov/Dec (not yet billed)	£
Highline Electrical	LED lighting	£1442.40

K&S Plantscapes Ltd	Ground maintenance qtr 4	£660.00
Scribe (Dec)	Scribe	£42.00
J Wright	Carpark works	£500.00
TOTAL		£4772.28

The Clerk stated that SSE had not taken payment since agreement of the new Electric contract so would need to pay the amounts not taken manually until they Re-establish the direct debit.

Councillors them considered for Approval payments for December 2025. It was proposed by Cllr Matthews, seconded by Cllr Powell and RESOLVED that the payments for December by APPROVED.

Further to bank signatory changes, the Clerk is to write to Natwest for clarification On whether they have actioned our requests.

e.) Draft Budget

The Clerk presented to councillors a draft budget. This was discussed with the final budget and precept to be set in January.

25/138 Planning Matters

a) Planning – Responded to

i.) Application Reference: 25/03824/FUL

Address: Wollerton Meadows, Wood Lane, Wollerton

Proposed: Erection of single storey side extension

Comment in Support

b.) Planning not on agenda - discussed: 25/04050/PAAFC

Address: New Farm, Fauls, Whitchurch, SY13 2AZ

Proposed: Change of use of 2No agricultural buildings to storage (Class B8), in accordance with Schedule 2, Part 3, Class R Agricultural Buildings to Flexible Commercial Use of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended)

Comment: Object (Clerk to ascertain consultation deadline as not consulted before submitting an objection on grounds of access, traffic and health and safety.

c.) Planning – Decisions for information

i.) Application Reference: 25/03381/FUL

Address: Old Ivy House, Chapel Lane, Hopton

Proposed: Erection of single storey rear extension, garage bay, garden room/home office, window in side elevation, replacement gates to driveway

Decision: Refuse

d.) Enforcement – 1 to note



25/139 Hodnet Recreation Ground

- Response from one property regarding Laurel hedge proposals. Cllr Powell/Parker to liaise with properties concerned and discuss further at next meeting.
- Driveway quotes to be obtained.

25/140 Lyon Hall carpark

- Disabled parking signage required. Agreed to purchase three signs with posts as per clerks quotes. Cllr Gilbert to arrange installation.

25/141 Communication

- Cllr Gallivan raised issue of people not being aware of what the parish council do and our remit. Discussed inserting an article into the parish newsletter and also how to raise awareness at the annual parish meeting in March. Cllr Gallivan/Clerk to draft article.

25/142 Highways and Environmental

- Speeding/correspondence received re traffic – Discussed Lostford/Mickley Lane
- VAS Signage – Clerk confirmed she had not received any response to her correspondence from Shropshire Council and that the signage supplier contacted have now gone into administration. Clerk to continue to try to get a response to further plans for VAS signage installation.

25/143 Street Lighting

Clerk confirmed that all street light issues have been reported to Highline.

25/144 Correspondence

- a). Weekly briefings SALC
- b.) Fraud Bulletin
- c.) On the Beat Newsletter (sent via email attachment only)
- d.) Notification of consultations on New Design Guidance
- e.) Result of Ollerton-Peplow Bridleway Enquiry – press release approved
- f.) Planning guidance note
- g.) Invite to joint meeting
- h.) A41 route study options report
- i.) Traffic on Mickley Lane & Lostford Lane

25/145 Parish Matters – None

25/146 Items for future agendas

- Staffing committee (Cllr Sherwin)

There being no other business, the Chairman declared the meeting closed at 9.30pm.

Approval of the Minutes from the meeting held on 27th November 2025.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 8th January 2026.

Signed by the Chairman.....

