



HODNET PARISH COUNCIL

MINUTES

Of the EXTRAORDINARY (FULL COUNCIL) meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 15th January 2026 at 7.30pm
(Meeting scheduled for Thursday 8th January 2026 had been cancelled due to the amber weather warning in place).

Present: Cllrs Sally Gallivan, Mark Gilbert, John Matthews, Richard Miller, John Parker, John Powell, Lin Sherwin (Chair), Ross Underwood, Jayne Charman (Clerk)

26/01 Welcome, Apologies and reasons for Absence

Apologies received from Cllr Watts – reason accepted.

26/02 Appointments

Co-option to fill one vacancy – no candidates

The clerk confirmed that the vacancy following Cllr Alan Cope's resignation has now been advertised by public notice as required.

26/03 Declaration of Interest – none declared.

26/04 Public Session – no members of the public attended.

26/05 Minutes from previous meeting

The Minutes from the full council meeting on 27th November 2025 were considered for Approval. It was Proposed by Matthews, Seconded by Cllr Underwood and RESOLVED to APPROVE the Minutes, which were then signed by the Chairman.

26/06 Reports

- a) Clerks Report – To note
- b) Unitary councillor report - none
- c) Reports from councillors attending meetings or training – Cllrs were updated on the Lostford meeting, Stoke upon Tern meeting and the Chairmans course attended.

26/07 Finance

a) Payments to note against November/December bank statements

November

PAYEE	AMOUNT	METHOD	AUTHORITY
Scribe	£42.00	DD	LGA 1972 s111
O2	£14.18	BACS	LG(FP)A 1963 S5
Staff salary (12/11)	£1004.09	BACS	LGA 1972 s112(2)

Clerk expenses to 26/11	£48.60	BACS	LGA 1972 S112
K&S Landscapes	£660.00	BACS	HA 1980 s96
SSE Energy	£469.90	DD	PCA 1957 s112(1)
SSE Energy	£562.75	DD	PCA 1957 s112(1)
J Wright	£500.00	BACS	HA 1980 s96
Highline Electrical	£1442.40	BACS	PCA 1957 ss3(1)
SSP Direct Ltd	£115.74	BACS	LGA 1972 s112
TOTAL	£4859.66		

December

PAYEE	AMOUNT	METHOD	AUTHORITY
Scribe	£42.00	DD	LGA 1972 s111
O2	£14.18	BACS	LG(FP)A 1963 S5
Staff salary (12/12)	£1004.09	BACS	LGA 1972 s112(2)
SSE Energy	£712.44	DD	PCA 1957 s112(1)
Pnet	£24.99	DD	LGA 1972 s112
Pnet	£24.99	DD	LGA 1972 s112
TOTAL	£1822.69		

b) Receipts to note against November/December bank statements

November

RECEIPTS	AMOUNT
Interest to 30 th November – 2250	£0.00
Interest to 30 th November - 9243	£48.41
CCLA Investment	£378.57
TOTAL	£426.98

December

RECEIPTS	AMOUNT
Interest to 31 st December – 2250	£0.00
Interest to 31 st December - 9243	£55.75
Hodnet Social Club	£62.50
TOTAL	£118.25

c) Bank reconciliations – November/December – To Approve

November

Balance brought forward from year end 31 st March 2025	£31779.83
Add: Receipts to date	£89223.22
Less: Payments to date	£34112.61
Closing balance at 30 th November 2025	£86890.44
Bank balances as at 30th November 2025	
Current Account (6712)	£21978.09
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£64912.35

Less unpresented cheques	£0.00
TOTAL	£86890.44

December

Balance brought forward from year end 31 st March 2025	£31779.83
Add: Receipts to date	£89341.47
Less: Payments to date	£35935.30
Closing balance at 31 st December 2025	£85186.00
Bank balances as at 31st December 2025	
Current Account (6712)	£20217.90
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£64968.10
Less unpresented cheques	£0.00
TOTAL	£85186.00

Councillors considered for Approval the bank reconciliation up to the 31st December 2025. It was proposed by Cllr Matthews, seconded by Cllr Powell and RESOLVED that the bank reconciliation up to 31st December 2025 be APPROVED.

d) Payments for authorisation and Payment in January 2026

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/1/26	£1010.29
Staff expenses to (7/1)	Expenses/reimbursements	£48.60
O2	Sim only contract (DD)	£14.18
PlusNet	Broadband (DD)	£24.99
SSE	Electric (Streetlights) (DD)	£
Scribe	Accounts Subscription	£42.00
SALC	Chairman training	£90.00
Highline Electrical	LED lighting	£1136.64
Parker	Christmas tree	£60.00
Shropshire Council	Election costs	£125.00
TOTAL		£2551.70

The clerk added that the payment to WJPS Ltd for the website, .gov domain, Office 365 and email was now due at £520.80 and that the auto enrolment staff pension payments were having to be backdated and paid to NEST pension provider as per the pension criteria.

Councillors considered for Approval payments for January 2026. It was Proposed by Cllr Gilbert, seconded by Cllr Sherwin and RESOLVED that the payments for January 2026 be APPROVED.

e.) – Budget & Precept

- Quarterly internal checks and budget checks completed with Cllr Sherwin.
- The draft budget which councillors had in advance of the meeting was considered,

amended and agreed. Councillors unanimously agreed to request a precept of £36194.

26/08 Planning Matters

a) Planning – Discussed

i.) Application Reference: 25/04050/PAAFC

Address: New Farm, Faults, Whitchurch, SY13 2AZ

Proposed: Change of use of 2No agricultural buildings to storage (Class B8), in accordance with Schedule 2, Part 3, Class R Agricultural Buildings to Flexible Commercial Use of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended)

Comment: Objection with regard to access, traffic and health and safety.

ii.) Application Reference: 25/04551/PIP

Address: Proposed residential development land south of Bean Bank, Wollerton

Proposed: Application for permission in principle for between 5No. to 8No. dwellings

Comment: No comment at this stage

b.) Planning – To discuss

i.) Application Reference: 25/04689/TCA

Address: Hampnett House, Marchamley, SY4 5LE

Proposed: Reduce height by approx. 3m and reduce width by 1.5m of 4no conifers (T1-T4), reduce height by 2m of 1no silver birch (T5) and reduce widest spreading side branches from lowest 10m of trunk by a max of 2m of 1no himalayan birch (T6) within Marchamley Conservation Area

Comment: None

ii.) Application Reference: 25/04715/FUL

Address: Old Ivy House, Chapel Lane, Hopton

Proposed: New garage bay, new garden room/home office and replacement gates to driveway

Comment: Support with no comment

iii.) Application Reference: 25/04784/VAR

Address: New dwelling SE of Bowling Green Farm, The Avenue, Peplow,

Proposed: Variation of Condition No. 2 (approved plans) attached to planning permission 23/03189/FUL to allow for an amended design.

Comment: None

c.) Planning Decisions – For information

i.) Application Reference: 25/03824/FUL

Address: Wollerton Meadows, Wood Lane, Wollerton

Proposed: Erection of single storey side extension

Decision: Grant Permission

ii.) Application Reference: 25/03212/FUL & 25/03213/LBC

Address: Ye Old Saddlery, 22 Drayton Rd, Hodnet, TF9 3NH

Proposed: Alterations to existing dwelling and workshop to provide two dwellings

Decision: Grant Permission

iii.) Application Reference: 25/03218/FUL

Address: 4 Church St, Hodnet, TF9 3NL

Proposed: Replacement windows, installation of a decorative canopy

Decision: Grant Permission

26/09 Hodnet Recreation Ground

- Cllr Powell/Parker updated on laurel hedge after speaking with residents. Will update next meeting as to progress.
- Tarmac quotes are in progress with update next meeting

26/10 Defibrillators

Quote to service one defibrillator discussed after keypad not working. Cllr Underwood to source the other defibrillator which was repaired before deciding next steps with regard to repairing and locations.

26/11 Lyon Hall carpark

Quotes for sweeping and relining carpark to be discussed at February meeting.

26/12 Communication

The Clerk confirmed that the proposed article for the parish magazine had been sent and Cllr Gallivan and the clerk would continue to liaise for further communications.

26/13 Highways and Environmental

- Update on VAS signage/Shropshire Council – The Clerk updated councillors that she had a productive meeting with Highways, raised all current concerns and had a further follow up meeting scheduled in two months time. Next steps for the proposed VAS signage were given. Councillors to provide the clerk with all proposed locations to be discussed at the February meeting.
- Paradise flooding issue – This issue has been raised with highways.

26/14 Bus Timetables

The clerk had corresponded with Shropshire Council regarding adding a Hodnet stop to the new 340 route. Our request has been noted and they are reviewing further improvements/extensions to the route but no time scales given.

26/15 Staffing Committee

Cllr Sherwin requested a staffing committee be created. It was agreed Cllr Underwood, Cllr Miller and Cllr Gallivan would sit on the committee.

26/16 Street Lighting

The clerk confirmed she had reported two streetlights out in Hodnet and also that some streetlights are still showing an incorrect telephone number. Clerk to source suitable labels to address this.

26/17 Correspondence

- a). Weekly briefings SALC
- b.) Fraud Bulletin
- c.) Severn Trent newsletter
- d.) Notice of confirmation of modification order
- e.) Mickley & Lostford Lanes (minutes)
- f.) Minutes from special parish council meeting re Shropshire Together
- g.) Devolution Pilot briefing pack & update
- h.) Shropshire Schools library service
- i.) Council tax precept
- j.) Bus service
- k.) Salc training
- l.) Draft newsletter item
- m.) Budget documents

26/18 Parish Matters

Overhanging hedges in Wollerton – Cllr Underwood to speak with property concerned.

26/19 Items for future agendas

Annual parish meeting

There being no other business, the Chairman declared the meeting closed at 9.30pm