



HODNET PARISH COUNCIL

MINUTES

Of the FULL COUNCIL meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on **Thursday 12th February 2026, 7.30pm**

Present: Cllrs Sally Gallivan, Mark Gilbert, John Matthews, Richard Miller, John Parker, John Powell, Lin Sherwin (Chair), Jason Watts, Cllr Donna Edmunds, Jayne Charman (Clerk).

Members of the public: 1

26/20 Welcome, Apologies and reasons for Absence

Apologies received from Cllr Underwood – reason accepted.

Apologies accepted from Cllr Watts who required to leave at 8.30pm

26/21 Appointments

a) Co-option to fill two vacancies – No candidates

26/22 Declaration of Interest – None declared.

26/23 Public Session – Member of the public addressed the council in regard to holding an event on the recreation ground in August.

26/24 Minutes from previous meeting – The Minutes from the Extraordinary (Full) council meeting held on 15th January 2026 were considered for Approval. It was Proposed by Cllr Gilbert, Seconded by Cllr Matthews and RESOLVED to APPROVE the Minutes, which were then signed by the Chairman.

26/25 Reports

a) Clerks Report – To note

b) Unitary councillor report – Discussed Shropshire Councils financial situation, the upcoming highways meeting and devolution.

c) Reports from councillors attending meetings or training - none

26/26 Finance

a) Payments to note against January bank statements

PAYEE	AMOUNT	METHOD	AUTHORITY
Scribe	£42.00	DD	LGA 1972 s111
O2	£14.18	BACS	LG(FP)A 1963 S5
Staff salary (12/1)	£1003.89	BACS	LGA 1972 s112(2)
Clerk expenses to 7/1	£48.60	BACS	LGA 1972 S112
SALC	£90.00	BACS	LGA 1972 s111
Shropshire Council	£125.00	BACS	RPA 1983 s36(5)

SSE Energy	£782.83	DD	PCA 1957 s112(1)
WJP Software Ltd	£520.80	BACS	LGA 1972 s142
Highline Electrical	£1136.64	BACS	PCA 1957 ss3(1)
J Parker (xmas tree)	£60.00	BACS	LGA 1972 s137
HMRC	£285.57	DD	LGA1972 s112
Pnet	£24.99	DD	LG (FP) A 1963 s5
TOTAL	£4134.50		

b) Receipts to note against January bank statements

RECEIPTS	AMOUNT
Interest to 31 st January – 2250	£0.00
Interest to 31 st January - 9243	£50.40
National Grid wayleave	£65.39
Hodnet Social Club	£62.50
TOTAL	£178.29

c) Bank reconciliation – January – To Approve

Balance brought forward from year end 31 st March 2025	£31779.83
Add: Receipts to date	£89519.76
Less: Payments to date	£40069.80
Closing balance at 31 st January 2026	£81229.79
Bank balances as at 31st January 2026	
Current Account (6712)	£17347.93
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£63881.86
Less unrepresented cheques	£0.00
TOTAL	£81229.79

Councillors considered for Approval the bank reconciliation up to the 31st January 2026. It was proposed by Cllr Gilbert, seconded by Cllr Watts and RESOLVED that the bank reconciliation up to 31st January 2026 be APPROVED.

d) Payments for authorisation and Payment in February 2026

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/2/26	£1010.29
Staff expenses to (11/2)	Expenses/reimbursements	£48.60
O2	Sim only contract (DD)	£14.18
PlusNet	Broadband (DD)	£24.99
SSE	Electric (Streetlights) (DD)	£
Scribe	Accounts Subscription	£42.00
Shropshire Council	Bin emptying 24/25 & 25/26	£1548.54
Highline Electrical	LED lighting	£988.80
TOTAL		£3677.40

The clerk explained that SSE bill had not been received yet hence no price in the Spreadsheet. However this is on a variable DD as agreed by councillors.

Councillors considered for Approval payments for February 2026. It was Proposed by Cllr Gilbert, Seconded by Cllr Matthews and RESOLVED that payments for February 2026 be APPROVED.

26/27 Appointment of internal auditor – Agreed to appoint Bernard Townson.

26/28 Grant application – Councillors considered a grant application for £1000 for the PCC Of St. Luke’s Church for churchyard maintenance – Grant approved.

26/29 Planning Matters

a.) Planning – To discuss

i.) Application Reference: 26/00064/FUL

Address: Crabmills Cottage, Websters Lane, Hodnet

Proposed: Erection of an agricultural storage building

Support with no comment

b.) Planning Decisions – For information

i.) Application Reference: 25/04715/FUL

Address: Old Ivy House, Chapel Lane, Hopton, TF9 3LG

Proposed: New garage bay, new garden room/home office and replacement gates to driveway

Decision: Grant Permission

26/30 Hodnet Recreation Ground

- After an enquiry regarding using the recreation ground for a football team, no formal application has been received so this cannot be decided. A second application was received to hold the ‘Hodnet Extravaganza’ on 8th August 2026. This application was approved.
- Laurel hedge – Waiting for dry weather as machinery cannot access the recreation ground until ground is dry.
- Driveway – three contractors are visiting the site to quote.

26/31 Defibrillators – The Marchamley bus stop defibrillator unit has gone missing. Given Marchamley Club has a defibrillator it was decided to remove the case from the bus Stop. The fire station defibrillator is currently out of action due to a faulty case issue, but there are several other defibrillators in close proximity.

26/32 Lyon Hall carpark

- Councillors considered cleaning/sweeping quotes and thermoplastic lining quotes. It was agreed to use F1 Lining. Clerk to liaise with the company, the hall bookings clerk and doctors re the one day closure of the carpark.

26/33 Annual Parish Meeting – 26th March at 7pm

- Advert to be placed in the parish magazine, council website and noticeboard. Agreed that a short “meet the councillor/Q&A” session would begin the meeting.

26/34 Highways and Environmental

- VAS signage – proposed locations were established via What3Words which the clerk will relay to Shropshire Council and the VAS company.
- Highways meeting – the clerk reminded councillors of the upcoming meeting.

26/35 Meeting Dates 26/27 – The clerk distributed the dates for the year ahead which Also been sent to police and ward councillor.

26/36 Staffing Committee –

- It was agreed to add Cllr Matthews to the staffing committee to bring the number on the committee to four.
- Terms of Reference for the Staffing Committee were agreed and adopted.

26/37 Street Lighting

- W9 has intermittently been on during the day. This is to be monitored.

26/38 Correspondence

- a.) Weekly briefings SALC
- b.) Fraud Bulletin
- c.) Garden Party nomination
- d.) Notes re Market Drayton & Rural Parishes Covenant
- e.) Notes from Stoke on Tern PC – Shropshire Together meeting
- f.) Devolution & the Shropshire Partnership
- g.) Two requests for use of recreation ground (applications to follow)
- h.) Parish councillor vacancy
- i.) Grant application
- j.) NS Safer Neighbourhood newsletter (via email)

26/39 Parish Matters

The clerk updated councillors on responses from Shropshire Council and Mark Pritchard MP regarding our request to have the 340 bus route stop in Hodnet. Clerk is to now ask for further support from Helen Morgan MP and Cllr Edmunds to escalate further.

26/40 Items for future agendas

- Devolution
- Recreation ground driveway quotes
- Hawkstone signage

There being no other business, the Chairman declared the meeting closed at 9.45pm.