



## **HODNET PARISH COUNCIL**

### **MINUTES**

Of the ANNUAL PARISH COUNCIL meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 7<sup>th</sup> May 2026 at 7.30pm.

Present: Cllrs Sally Gallivan, Mark Gilbert, John Matthews, Richard Miller, John Parker, John Powell, Lin Sherwin (Chair), Ross Underwood, Jason Watts, Jayne Charman (clerk).

Members of the public: 0

**26/60 Welcome, Apologies and reasons for Absence** - Cllr Spenser absent.

#### **26/61 Appointments**

- a.) Following nomination by Cllr Powell, seconded by Cllr Gilbert, it was RESOLVED to APPOINT Cllr Sherwin as Chairman & Declaration of Acceptance of Office was signed.
- b.) Following nomination by Cllr Watts, seconded by Cllr Underwood, it was RESOLVED to APPOINT Cllr Gilbert as Vice-Chairman & Declaration of Acceptance of Office was signed.
- c.) Co-option to fill one vacancy – Still vacant.
- d.) Following nomination by Cllr Powell, seconded by Cllr Matthews, it was RESOLVED to APPOINT Cllr Sherwin, Cllr Miller and Cllr Gilbert to the Finance Committee.
- e.) Following nomination by Cllr Powell, seconded by Cllr Watts, it was RESOLVED to APPOINT Cllr Gallivan, Cllr Matthews, Cllr Miller and Cllr Underwood to the Staffing Committee.
- f.) It was agreed that Cllr Parker would continue to be the representative for the Lyon Hall Committee.
- g.) It was agreed that Cllr Powell would continue to be the representative for Charity Trustees – Hodnet Charities.
- h.) It was agreed that Cllr Underwood would continue to be representative for Hodnet 2000 Education Trust.
- i.) It was agreed that Cllr Sherwin would continue to be representative for the North Shropshire Area Committee.

**26/62 Declaration of interests to be declared** - None

**26/63 Public Session** – None

**26/64 Minutes to be Approved** – The Minutes from the full council meeting on 26<sup>th</sup> March 2026 were considered for Approval. It was Proposed by Cllr Matthews, Seconded by Cllr Underwood and RESOLVED to APPROVE the Minutes which were then signed by the Chairman.

#### **26/65 Reports**

- Clerks report – to note
- Unitary Councillor Report - none
- Reports from Councillors – none

#### **26/66 Finance**

##### **a.) March**

**Payments to note against March bank statements**

PAYEE	AMOUNT	METHOD	AUTHORITY
Pnet	£24.99	DD	LGA 1972 s112
Scribe	£42.00	DD	LGA 1972 s111
ICO	£47.00	DD	LGA 1972 s111
Poppy Appeal	£25.00	CHQ	S137
O2	£14.18	DD	LG(FP)A 1963 S5
Staff salary (12/3)	£1004.09	BACS	LGA 1972 s112(2)
Simba IT	£56.95	BACS	LGA 1972 s142
SSE Energy	£618.42	DD	PCA 1957 s112 (1)
Pnet	£24.99	DD	LGA 1972 S112
John Powell	£400.00	BACS	PHA1875 s164
K&S Landscapes	£660.00	BACS	HA1980 s96
Clerk expenses to 25/3	£48.60	BACS	LGA 1972 s112
<b>TOTAL</b>	<b>£2966.22</b>		

#### Receipts to note against March bank statements

RECEIPTS	AMOUNT
Interest to 31 <sup>st</sup> March - 2250	£0.00
Interest to 31 <sup>st</sup> March - 9243	£48.63
Refund Stoke on Tern PC	£10.00
Hodnet Social Club	£62.50
<b>TOTAL</b>	<b>£121.13</b>

#### Bank reconciliation – March – To Approve

Balance brought forward from year end 31 <sup>st</sup> March 2025	£31779.83
Add: Receipts to date	£90128.67
Less: Payments to date	£48434.90
Closing balance at 31 <sup>st</sup> March 2026	<b>£73473.60</b>
<b>Bank balances as at 31<sup>st</sup> March 2026</b>	
Current Account (6712)	£10485.72
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£62987.88
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£73473.60</b>

The clerk noted that the CCLA investment fund valuation was £46,364.62 as at 31/3/26. Councillors considered for approval the bank reconciliation up to 31<sup>st</sup> March 2026. It was Proposed by Cllr Powell, seconded by Cllr Matthews and RESOLVED that the bank reconciliation up to 31<sup>st</sup> March 2026 by APPROVED.

#### b.) April

##### Payments to note against April bank statements

PAYEE	AMOUNT	METHOD	AUTHORITY
Scribe	£42.00	DD	LGA 1972 s111
O2	£14.18	DD	LG(FP)A 1963 S5
Staff salary (12/4)	£910.89	BACS	LGA 1972 s112(2)
SSE Energy	£592.26	DD	PCA 1957 s112 (1)
HMRC	£285.77	DD	LGA 1972 s112
Pnet	£28.99	DD	LGA 1972 S112

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<b>TOTAL</b>	<b>£1874.09</b>		
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**Receipts to note against April bank statements**

RECEIPTS	AMOUNT
Interest to 30 <sup>th</sup> April – 2250	£0.00
Interest to 30 <sup>th</sup> April - 9243	£44.01
Shropshire Council Precept	£36194.00
Shropshire Council NHF	£11234.41
Hodnet Social Club	£62.50
<b>TOTAL</b>	<b>£47534.92</b>

**Bank reconciliation – April – To Approve**

Balance brought forward from year end 31 <sup>st</sup> March 2026	£73473.60
Add: Receipts to date	£47534.92
Less: Payments to date	£1874.09
Closing balance at 30 <sup>th</sup> April 2026	<b>£119134.43</b>
<b>Bank balances as at 30<sup>th</sup> April 2026</b>	
Current Account (6712)	£56102.54
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£63031.89
Less unrepresented cheques	£0.00
<b>TOTAL</b>	<b>£119134.43</b>

Councillors considered for approval the bank reconciliation up to 30<sup>th</sup> April 2026. It was Proposed by Cllr Powell, seconded by Cllr Matthews and RESOLVED that the bank reconciliation up to 30<sup>th</sup> April 2026 be APPROVED.

**c.) Approve Transfer £11234.41 from the current account into the CIL deposit account –**

The Clerk explained that £11234.41 had been received from Shropshire Council for the Neighbourhood fund. Councillors approved transferring this amount into the deposit account.

**d.) Authorise direct debit payments to:**

- ICO (£47 yearly)
- HMRC (variable quarterly)
- SSE (variable monthly)
- O2 (monthly)
- Pnet (monthly)
- Scribe (monthly)

Councillors authorised the Direct debit payments for the year.

**e.) Budget report & Internal Checks –** Cllr Sherwin completed the quarterly internal checks and the clerk presented the councils final budget position for 25-26 which was accepted. The Clerk explained a more detailed report would be made available at the next meeting.

**f.) Payments for authorisation and Payment in May 2026**

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/5/26	£1010.29
Staff Expenses	Travel/homeworking	£48.60
O2	Sim only contract (DD)	£15.28

*VS*

SSE	Electric (streetlights) (DD)	£
Zurich	insurance	£1219.53
Scribe	Accounts Subscription (DD)	£42.00
SALC	ALC Affiliation fees	£853.15
RM Edwards	Hedgecutting	96.00
Lyon Memorial Hall	Room hire July-Nov 25	£80.00
Lyon Memorial Hall	Room hire Jan-March 26	£95.00
<b>TOTAL</b>		<b>£3459.85</b>

Councillors considered for payments to be authorised in May. The clerk noted an amended invoice would be reducing the room hire amount by £20. Councillors had viewed the insurance Renewal prior to the meeting and agreed to authorise renewal. It was also agreed that the payment to the carpark line marking company would be paid on successful inspection of the carpark as the quote had already been authorised. It was Proposed by Cllr Underwood, seconded by Cllr Gallivan and RESOLVED to APPROVE payments to be made in May.

## 26/67 Planning Matters

### a.) Planning – To discuss

#### i.) Application Reference: 26/01368/AG1

**Address:** 25 The Avenue, Peplow, TF9 3JL

**Proposed:** Proposed steel framed building, with two bays, at right angles to the existing barn

**Decision:** Shropshire Council already decided prior approval not required.

#### ii.) Application Reference: 26/01309/FUL

**Address:** Residential development, Elderberry Barn, Peplow

**Proposed:** Erection of 3no. 4 bedroom detached dwellings and garages

**Decision:** Make no comment

#### iii.) Application Reference: 26/01324/FUL & 26/01325/LBC

**Address:** 2 Drayton Rd, Hodnet, TF9 3NF

**Proposed:** Internal and external alterations including an enlarged driveway, installation of an air source heat pump, and replacement roofing materials and associated works

**Decision:** Support with no comment

#### iv.) Application Reference: 26/01159/FUL

**Address:** Proposed residential conversion of building, Marchamley Farm, Wood Lane, Wollerton

**Proposed:** Conversion of an existing building into a single dwelling along with undercover parking and associated landscaping

**Decision:** Make no comment

### b.) Planning Decisions – For information

#### i.) Application Reference: 26/00799/FUL

**Address:** Ye Old Saddlery, 22 Drayton Rd, Hodnet, TF9 3NH

**Proposed:** Change of use from C3 (dwelling house) to C1 (hotel accommodation) in association with the Bear Hotel

**Decision:** Grant Permission

#### ii.) Application Reference: 26/00064/FUL

**Address:** Crabmills Cottage, Websters Lane, Hodnet, TF9 3FN

**Proposed:** Erection of an agricultural storage building

**Decision:** Grant Permission

**iii.) Application Reference:** 26/00911/VAR

**Address:** Holiday cottage, Broad Lake Farm, Marchamley, SY4 5LE

**Proposed:** Variation of condition 1 of 16/01894/FUL to allow the use of the approved holiday accommodation to fishery managers accommodation

**Decision:** Grant Permission

#### **26/68 Hodnet Recreation Ground**

- Driveway quotes/update – Further to advice received from Parkinson Partnership councillors decided to accept the quote to tarmac the recreation ground carpark area with Premier Surfacing. Clerk to enquire as to when the work can be carried out preferably over the school summer holiday period.
- Recreation ground play equipment – councillors were advised of a potential donation to improve the toddler play area equipment. Clerk to obtain quotes for replacement of some play equipment and fencing/gates.

**26/69 Shropshire Council / ward councillor** – concerns were raised as complaints have been received as to the political views of the ward councillor including social media posts on a page which represents her as councillor to the Hodnet Ward. Concerns include that her personal views may be conceived as the views of the parish council. Therefore, the Clerk is to write to the councillor to explain the complaints received and try to resolve the issue and also take advice via SALC/NALC if required.

**26/70 Lyon Hall carpark** – Cllr Parker is to ensure cones are in place and Cllr Parker/Sherwin/Gilbert will ensure all cars are removed prior to the carpark closure on 9<sup>th</sup> and 10<sup>th</sup> May. They will also meet the contractors on site.

**26/71 Staff Appraisal** – Cllr Miller reported that the staffing committee had held its first meeting and that minutes would be made available. However, they had scheduled another meeting in June as they had not had sufficient time to cover all the agenda items fully.

#### **26/72 Highways and Environmental**

- Complaints had been received regarding bins in the parish not being emptied. Cllr Gilbert is to visit all bins in the parish to confirm locations and whether they still require emptying. The Clerk is to then liaise with Shropshire Council as the body responsible for the collections. The Clerk is also to enquire as to why the dog waste bin has been removed in Hearne Lane.

#### **26/73 Street Lighting**

- Clerk to arrange for the printing of replacement pole stickers.

#### **26/74 Correspondence**

- a.) Neighbourhood Governance pack – councillors are to fully read the pack to then be discussed at the next meeting
- b.) On the Beat newsletter (emailed)
- c.) fraud bulletin
- d.) SALC briefings (emailed)
- e.) 3 x Shropshire Highways surface dressing
- f.) Environmental Maintenance Grants

- g.) Zurich Renewal
- h.) Lostford & Mickley Lanes
- i.) Road sign complaint Lostford Lane – Chair to speak with complainant as the complaint should be addressed to neighbouring parish council
- j.) SWARCO VAS locations – clerk to enquire as to why suggested locations are not suitable

**26/75 Parish Matters**

- Cllr Underwood confirmed that the Marchamley AED has not been located and the box has been removed as there is now an AED at the club. The fire station AED is to be removed as the cabinet is broken and the AED is now out of date.

**26/76 Items for future agendas –**

- Quotes for playground equipment
- Neighbourhood governance pack

There being no other business the meeting was closed at 9.20pm

**Approval of the Minutes from the meeting held on 7<sup>th</sup> May 2026.**

**Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 18<sup>th</sup> June 2026.**

Signed by the Chairman.....

