



HODNET PARISH COUNCIL

MINUTES

Of the FULL PARISH COUNCIL meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on 15th October 2026.

Present: Cllrs Sally Gallivan, Mark Gilbert, John Matthews, Chris Mennan, Richard Miller, John Parker, John Powell, Emma Spenser, Ross Underwood, Jayne Charman (clerk).

Members of the public: 0

26/130 Welcome, Apologies and reasons for Absence

Cllr Mark Gilbert agreed to chair the meeting as vice-chair.

Apologies had been received from Cllr Sherwin and Cllr Watts – reasons accepted.

26/131 Declaration of Interests to be declared - none.

26/132 Public Session – no members of the public present.

26/133 Minutes to be Approved

The minutes from the full council meeting on 10th September 2026 were considered for approval. It was proposed by Cllr Powell, seconded by Cllr Matthews and RESOLVED to APPROVE the minutes which were then signed by the chairman.

26/134 Reports

- Clerks report – to note
- Unitary Councillor Report - none
- Reports from Councillors - none

26/135 Finance

a.) Payments to note against bank statements – September

PAYEE	AMOUNT	METHOD	AUTHORITY
Pnet	£28.99	DD	LGA 1972 s112
Scribe	£42.00	DD	LGA 1972 s111
O2	£15.28	DD	LG(FP)A 1963 S5
Staff expenses to 14/10	£51.40	BACS	LGA 1972 s112
SLCC	£200.00	BACS	LGA 1972 s143
Nobridge Nursery	£441.00	BACS	HA 1980 s96
Staff salary (12/9)	£1177.94	BACS	LGA 1972 s112(2)
SSE Energy	£465.72	DD	PCA 1957 s112 (1)
Pnet	£28.99	DD	LGA 1972 s112
Highline Electrical	£707.16	BACS	PCA 1957 ss3(1) & 7
Premier Surfacing	£36787.68	BACS	LGA (MP) 1953/RTR Act 1984 s57
TOTAL	£39,946.16		

b.) Receipts to note against bank statements – September

RECEIPTS	AMOUNT
Interest to 30 th Sept – 2250	£0.00
Interest to 30 th Sept - 9243	£43.61
Hodnet Social Club	£62.50
TOTAL	£106.11

c.) Bank reconciliations To Approve

Balance brought forward from year end 31 st March 2026	£73473.60
Add: Receipts to date	£51919.89
Less: Payments to date	£55667.74
Closing balance at 30 th September 2026	£69725.75
Bank balances as at 30th September 2026	
Current Account (6712)	£35527.75
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£34198.00
Less unrepresented cheques	£0.00
TOTAL	£69725.75

Councillors considered for approval the bank reconciliation for September 2026. It was proposed by Cllr Matthews, seconded by Cllr Gallivan and RESOLVED that the bank reconciliation up to 30th September 2026 be APPROVED.

d.) Payments for authorisation and Payment in October 2026

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	12/10/26 salary (gross)	£1187.61
Staff Expenses	Travel/homeworking	£51.40
O2	Sim only contract (DD)	£15.28
SSE	Electric (streetlights) (DD)	£538.98
Scribe	Accounts Subscription (DD)	£42.00
Pnet	Broadband (DD)	£28.99
K&S Landscapes Q3	Ground maintenance (recreation gd)	£660.00
Highline Electrical	H1, W9 Led upgrade	£988.80
PKF Littlejohn LLP	AGAR external audit	£378.00
TOTAL		£3891.06

The Clerk updated councillors as to the SSE bill amount which had been received after production of the agenda. Councillors then considered the payments to be authorised in October 2026. It was proposed by Cllr Gallivan, seconded by Cllr Spenser and RESOLVED to APPROVE payments to be made in October.

Councillors also confirmed that money received for the Lyon Hall wayleave should be paid to the Lyon Hall when received.

e.) Banking Providers and charges – The current banking provider now intends to charge for banking services on the current account. Cllr Powell is to contact the bank to find out the reason for the change. Cllr Powell will also check that the signatories are up to date and enquire as to altering the clerk/rfo security/details on the account.

- f.) Quarterly Budget Reports & Internal Checks** – Internal checks had been carried out and the quarterly budget report was discussed. Cllr Underwood proposed, Cllr Gallivan seconded and it was RESOLVED to RECEIVE and APPROVE the quarterly budget report.
- g.) Completion of External Audit** – The clerk confirmed that the review of the AGAR was complete and the external auditors report and certificate had been received. The Notice of conclusion of Audit along with the certified AGAR documents was published in the noticeboard and on the parish council website on 25th September 2026 as per regulations.

26/136 Planning Matters

a.) Planning – To discuss

i.) Application Reference: 26/03424/FUL

Address: 1 Bean Bank, Wollerton, TF9 3ND

Proposed: Alterations to approved outbuilding to facilitate ancillary annexe accommodation, erection of timber storage building and retaining wall (retrospective)

No comment

ii.) Application Reference: 26/03825/TCA (received after agenda published)

Address: The Croft, 10 School Lane, Marchamley, SY4 5LD

Proposed: Crown lift to 5m over road and property sides 2no. beech and 1no. maple (G1) and crown lift to 5m to clear oof 1no. Oak (T1) within Machamley Conservation Area

No comment

b.) Planning Decisions – For information

i.) Application Reference: 26/02297/FUL

Address: The Garner House, Peplow, TF9 3JN

Proposed: Detached carport and workshop

Decision: Grant Permission

ii.) Application Reference: 26/01007/FUL

Address: Land East Lostford Hall Cottage, Lostfod, TF9 3QN

Proposed: Steel framed building with internal stables to include manege, new access and driveway for equine isolation unit

Decision: Grant Permission

c.) Planning – For information only

i.) Application Reference: 26/03698/CPL

Address: Highfields House, Wood Lane, Wollerton

Proposed: Certificate of Lawfulness for the proposed erection of 2no detached outbuildings following removal of existing buildings on site

ii.) Application Reference: 26/03691/CPL

Address: Hafod, Drayton Rd, Hodnet

Proposed: Application for a Lawful Development Certificate for proposed single storey rear extension

iii.) Application Reference: 26/03734/CPL

Address: 2 Barns Lane, Marchamley, SY4 5JU

Proposed: Alteration of the existing double garage frontage by removing the central masonry pier between the two existing garage door openings and installing a single wider garage door and installation of air source heat pump to the side elevation of the dwelling

iv.) Planning Enforcement Case – noted

26/137

Hodnet Recreation Ground

- Work is due to begin on the toddler play area at the end of October.
- The Clerk presented several options including basketball hoops, adult gym equipment and multi use sports courts for the recreation ground. Suggestions were also made as to funding options. It was agreed that councillors would measure the intended area for the next meeting so that the clerk could get quotes for a multi use sports court.
- Councillors are to meet on the recreation ground to remove the remaining post and rail fencing (suggested to be offered to the school prior to their bonfire night).

26/138

10K proposal

Cllr Gilbert put forward a draft proposal to hold a 10k event in Hodnet. Councillors Agreed to the idea in principal. Cllr Gilbert is to get further costings and information for the next meeting.

26/139

Highways and Environmental

- Clerk is awaiting an update as to installation timescale for the VAS signage. The clerk has been notified of a road safety grant which she will apply for.
- Cllr Mennan has accessed data from the VAS in Wollerton via a FOI request. He is going to forward this data to the clerk.
- The clerk is to contact Shropshire Council to ascertain when the 20 limit will be actioned outside Hodnet School.
- Several items of correspondence related to parking and speeding in the village. The clerk is to respond to these. In particular there is a need to stress that all instances of speeding/dangerous driving are reported as evidence.

26/140

Street Lighting

- It was agreed to accept the renewal quote from SSE for the streetlighting from 1/11/26.

26/141

Correspondence

- SALC Briefings (emailed)
- Fraud bulletins
- Police newsletters (emailed)
- Nature Recovery conferences (emailed)
- Local Transport Plan
- Road Safety Grant round
- External Auditors Report/Certificate
- Natwest Correspondence
- Hodnet Bypass correspondence

- Parking correspondence

26/142

Parish Matters

- Hawkstone Hall – Cllr Gilbert reported on his positive meeting which included a discussion on fireworks at the hall and a request for better community engagement.
- Parking/Speeding concerns –issue of illegal parking on Station Rd raised – Cllr Gallivan to report to police online
- The Pound – Cllr Gallivan raised the issue of the Hodnet pound needing some repair work (wooden fencing).
- Agreed to purchase of remembrance wreath and Christmas tree as per previous years.

26/143

Items for future agendas

- 10K

There being no other business the meeting was closed at 9.10pm.